

**I. Call to Order By Board Secretary**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee		
2. Christopher Coulthard	Board Trustee		
3. Shamara Gatling-Davila	Board Trustee		
4. Evan Gentry	Board Trustee		
5. Sean Hewitt	Board Trustee		
6. Susan Jackson	Board Chair		
7. Molly Larobina	Board Vice-Chair		
8. Anne Norris	Board Trustee		
9. Mariu Reynoso	Board Trustee		
10. Anna Seewald	Board Trustee		
11. Anju Thomas	Board Trustee		

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director		
Hector Alvarez	Assistant Education Director		
Michael Falkowski	SBA/ Board Secretary		
Peter Creekmore	Teacher Representative		

**IV. Pledge of Allegiance**
**V. Board Business**

Motion to accept the resignation of Ms. Anna Seewald effective September 5, 2017.

**VI. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **September 21, 2017** meeting.

**VII. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **August 17, 2017**.

**VIII. Public Comment**

**IX. Correspondence**

**X. Reports**

1. Director's Report
  - i. Academic Performance Framework Report follow-up
  - ii. HIB Report

Motion to accept Director's Report.

**XI. Closed Session (if necessary)**

**XII. Motions for Approval**

**1. Finance**

- a. To approve the July 2017 Board Secretary Report
- b. To approve the July 2017 Reconciliation Report
- c. Bills List: Approve Bills List from August 18, 2017 to September 21, 2017.
- d. Payroll: To approve the following payrolls:

August 30, 2017	30,664.32
September 15, 2017	175,229.05

**2. Contracts**

- a. To approve the 2017-2018 school year contract with **Chelsea Tracy-Bronson** to provide professional development and coaching of teachers at a cost not to exceed \$9700 to be funded by Title I grant funds.
- b. To approve the 2017-2018 school year contract with **George Street Playhouse** to provide educational services at a cost of \$16,800 fund by Title I grant funds.
- c. To approve the 2017-2018 school year contract with the **NJ Commission for the Blind and Visually Impaired** at a cost of \$1900 to provide Education Level 1 services per student IEP.
- d. To approve the 2107-2018 school year contract with **Dr. Brooke Zall-Crawford** to provided special education services to certain disabled students at a rate of \$400 per evaluation, \$100 per Eligibility Determination, \$250 per IEP, and \$90/hr for attendance at meetings, in person or telephone consultations.

- e. To approve the 2017-2018 school year contract between **CHA Learning Center, Inc. t/a Honor Ridge Academy, Greater Brunswick Charter School & New Brunswick Board of Education** to provide Private School for Students with Disabilities placement for student S.C. with full cost of tuition to be paid for by the New Brunswick Board of Education.

### 3. Buildings & Grounds

### 4. Personnel

- a. To accept the resignation of **Diane Sanderson** effective 8-28-2017.
- b. To approve the following after-school staff:
- Getsie Rajasekaran- \$15.78 an hour/ Start Date: Sept. 7, 2017
  - Monica Gonzalez- \$15 an hour/ Start Date: Sept. 7, 2017
  - Giselle Dominguez-Garcia - \$12 an hour/ Start Date: Sept. 7, 2017
- c. To approve the following new staff:

Name	Title	Salary / Rate	Start Date
James Long	Art Teacher	\$58,367 (Level 10MA +30)	9-1-2017

- d. To approve the following FY18 stipends:

Name	Title	Salary / Rate
Mathew Rago	Soccer Coach	\$325/each per 9 weeks starting October

- e. To approve the following Family Learning Nights Staff starting 9/25/2017:

Name	Title	Salary / Rate
George Newton	Workshop Instructor	\$60/hr (\$20 30min prep + \$40 1hr class)
Daniela Suastegui	Child Care and Program Director Sub	\$20 (childcare) \$30 (program director sub)
Stephani Estrella	K-2 Technology: Resources & Strategies	\$60/hr (\$20 30min prep + \$40 1hr class)
Lisa Poricelli	2-3 Language Arts Foundation	\$60/hr (\$20 30min prep + \$40 1hr class)
Maria Rivera	2-3 Language Arts Foundation	\$60/hr (\$20 30min prep + \$40 1hr class)
Sarita Taylor	Interpreter/Support Staff/Childcare	\$40 (interpreter) \$25 (support staff) \$20 (childcare)
Alejandra Suastegui	Child Care	\$20
Alejandra Suastegui Monica Gonzalez	Cooking & Nutrition Classes for Kids	\$60/hr (\$20 30min prep + \$40 1hr class)
Yamira Rodriguez	Child Care	\$20
Elizabeth Ramirez	Workshop Instructor	\$60/hr (\$20 30min prep + \$40 1hr class)

- f. To approve the following tuition assistance requests, maximum \$2,200 per employee up approved budget:

Who	When	Where	Cost
Alejandra Suastegui	Middlesex County College	2 Courses required for Associates Degree in Liberal Arts	\$1,470
Zoe Coleman	Montclair State	Master's Degree in Educational Leadership	Up to \$2,200
Yesenia Jimenez	Rutgers	Coursework towards BA w/ major in psychology	Up to \$2,200

- g. To approve the following Professional Development:

Who	When	Where	Topics	Cost
Kristina Markel	11/28/17	TCNJ, Ewing, NJ	Rewards – Reading & Writing Intervention	Not to exceed \$500
Martha Goz	11/03/17	New Brunswick, NJ	Why We Bully: Unconscious Bios, ABS Training	No cost
Peter Creekmore	03/22 – 3/25/17	Oklahoma City, Ok	Organization of Kodaly Educators National Conference	Not to exceed \$260

## 5. Curriculum/Special Education

- a. To approve the following field trips:

Who	When	Where	Cost
2 <sup>nd</sup> Grade, 44 Students, 8 Chaperones	6/1/18	Von Thun's Farm	Funded by \$11/student fee
109 Seats	10/23/2017	State Theatre "Guess How Much I Love You"	\$832

## 6. Policy/Miscellaneous

- a. To approve the 1<sup>st</sup> reading of the following policies (policies are online through Strauss Esmay website):
- 2700 - Services to Nonpublic School Students – Policy (M)
  - 7100 - Long-Range Facilities Planning - Policy & Regulation (M)
  - 0142.1P - Nepotism – APSSD – Policy (M)
  - 2462P – Behavior Modification Program - APSSD - Policy (M) (NEW)
  - 6220P – Bookkeeping and Accounting - APSSD - Policy (M)
  - 6471P - Travel – APSSD - Policy (M) (NEW)
  - 6820P - Fiscal and Budget Information – APSSD - Policy (M)
  - 1240 - Evaluation of Superintendent – Policy & Regulation (M)
  - 3221 - Evaluation of Teachers – Policy & Regulation (M)
  - 3222 - Evaluation of Teaching Staff Members, Excluding Teachers and Administrators – Policy & Regulation (M)
  - 3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals Policy & Regulation (M)
  - 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals Policy & Regulation (M)
  - 3240 - Professional Development for Teachers and School Leaders – Policy & Regulation (M)
  - 5610 - Suspension – Policy & Regulation (M)
  - 5620 - Expulsion - Policy (M)
  - 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods - Policy (M)
  - 8550 - Unpaid Meal Charges/Outstanding Food Service Charges – Policy (M)

## XIII. Enrollment Report

Grade	FY18 ENR	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Wait List 2017/2018
K	44	44	44	44										31

1	44	43	44	43										11
2	44	42	44	44										12
3	44	43	44	44										27
4	44	43	43	44										6
5	44	41	43	44										2
6	44	44	45	46										3
7	44	43	44	43										5
8	42	42	42	42										2
Total	394	385	393	394										99

**XIV. Committee Reports**

1. SRC
2. Community and Development
3. Finance and Facilities
4. Governance

**XV. New Business**

**XVI. Closing Comments**

**XVII. Action Items**

- Next Board Meetings: 10/19/17, 11/16/17, 12/14/17, 1/18/18, 2/15/18, 3/15/18, 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Saturday, January 6, 2018 - 9am to 3pm  
Tuesday, May 8, 2017 – 5:30pm  
Tuesday, May 22, 2017 – 5:30pm

**XVIII. Adjournment**

**XIX. Closed Session (if necessary)**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado						Molly Larobina					
Christopher Coulthard						Anne Norris					
Shamara Gatling-Davila						Mariu Reynoso					
Evan Gentry						Anna Seewald					
Sean Hewitt						Anju Thomas					
Susan Jackson											

----- Forwarded message -----

From: Anna Seewald <[anna.seewald@greaterbrunswick.org](mailto:anna.seewald@greaterbrunswick.org)>

Date: Tue, Sep 5, 2017 at 12:53 PM

Subject: Letter of resignation

To: "Jones, Vanessa" <[vanessa.jones@greaterbrunswick.org](mailto:vanessa.jones@greaterbrunswick.org)>

Dear Miss Vanessa,

It is with regret I inform you that due to some personal and health issues I no longer can serve on the board or committees.

I feel so grateful for the great experience, relationships we have established and I feel proud of the many small and big accomplishments. It truly has been an enjoyable experience.

Even though I want to resign from my official duties I would still be part of GBCS and help in any way I can.

I hope you had a great summer and are ready for another fantastic year!

Wishing you and everyone else lots of success and good luck in the new academic year!

Sincerely,

Anna Seewald

Below is my letter.

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# Greater Brunswick Charter School

Thursday, September 21, 2017

## Director's Report for the Board - By Vanessa Jones

### 2017-2018 School Year Launched!

The **new teaching staff and nurse** met on August 24-25 to learn about the core elements of GBCS. The highlight was the panel of veteran teachers, who hosted a Q&A session. It was inspiring and validating to hear about all of their experiences and descriptions of what goes on at GBCS.



The **entire teaching staff** came together on August 30-31, Sept. 5 to prepare classrooms, curriculum, and lessons for the returning students. We are excited to soar into a new school year together! On Sept. 5 we celebrated Jen Banks' tenure.



We welcomed our **new Art teacher**, James Long, who joined us on Monday, September 11. He is excited to share his art education experience, including his interest in STEAM-Science, Technology, Engineering, Arts, Math. Also, check out the new layout in the art room!

On Wednesday, September 6, we joyfully welcomed our **K-8 students** back to school! They were excited to be back and get a new school year underway.



**Back to School Night** was on Thursday, September 14. Parents joined teachers in their classrooms to learn about their child's education program for this year. They also met special area teachers, Counselors, Nurse, Family Coordinator, and our Dean of Students in the Community Room/Gym.



### Upcoming Professional Development (PD) Highlights- Title 1 School Wide Plan

The following PDs connect to our Title 1 Schoolwide Plan goals. **George Street Playhouse** will provide a 2.5 hour interactive workshop on their Theater at the Core program that GBCS students and teachers in grades 2,4,6 will participate in. They will focus on script writing and speaking/performing. **Jessica Kurc Joudrey** will facilitate a workshop on Next Generation Science Standards on Oct. 9. **Chelsea Tracy-Bronson** will spend the day with us on Oct. 9, focusing on co-teaching and specialized instruction. She will return on Oct. 18 for a day of coaching. She will return in February to present on writing effective IEPs (Individual Education Plans – Special Educ.), progress summaries, and differentiated learning goals. **Border Crossers** will come on Jan. 2, helping us to work toward our cultural competence goals with their workshop for educators committed to racial justice.



## Rutgers Rain Gardens

Rutgers would like to include us in their plans to build rain gardens. They would like to add a rain garden to the island in the center of our bus loop and one near the fence gate by the garden bed, in close proximity to the crosswalk. Board approval will allow us to move forward with this plan.



## NJDOE Performance Framework Tier Ranking

The detailed report was included in the August board packet. I will review it and answer any questions at the September board meeting.

We were Tier 1, High Achieving, for both 2015 and 2016!

This report is based on a point system comparing us to: 1. NJ (30% value) 2. New Brunswick (50% value) 3. Similar Schools (20% value) (The similar school group is based on similar demographics: Special Education, English Language Learners, and Free/Reduced Lunch)

## Policies to Update and Approve – Strauss Esmay

SEA revised the following policies and/or regulations based on change in Statute, Code or law

- 2700 - Services to Nonpublic School Students – Policy (M)
- 7100 - Long-Range Facilities Planning - Policy & Regulation (M)

SEA revised the following policies and/or regulations based on change in Statute, Code or law

The below Policy Guides are for an Approved Private School for Students with Disabilities (APSSD) ONLY

- 0142.1P - Nepotism – APSSD – Policy (M)
- 2462P – Behavior Modification Program - APSSD - Policy (M) (NEW)
- 6220P – Bookkeeping and Accounting - APSSD - Policy (M)
- 6471P - Travel – APSSD - Policy (M) (NEW)
- 6820P - Fiscal and Budget Information – APSSD - Policy (M)

SEA revised the following policies and/or regulations based on change in Statute, Code or law

- 1240 - Evaluation of Superintendent – Policy & Regulation (M)
- 3221 - Evaluation of Teachers – Policy & Regulation (M)
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- 3224 - Evaluation of Principals, Vice Principals, and Assistant Principals Policy & Regulation (M)
- 3240 - Professional Development for Teachers and School Leaders – Policy & Regulation (M)
- 5610 - Suspension – Policy & Regulation (M)
- 5620 - Expulsion - Policy (M)
- 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods - Policy (M)
- 8550 - Unpaid Meal Charges/Outstanding Food Service Charges – Policy (M)

## Other PD and Accomplishments:

- School Schedule accomplished
- Rutgers Literacy Poster Photo
- Title 1 Parent Meeting
- Charter Conference – GBCS presents on Dual Lang. and Student Directed Learning
- Independent Charter School conference – VJ will attend
- School Mint – Launching Oct.
- Parent orientations -August

## Appreciations:

- We are very grateful to all of the volunteers at GBCS, especially those who water our gardens!
- We took our custodial team out for lunch in thanks of the work they did this summer and all year long!
- The faculty did a wonderful job preparing for the return of our students.
- Thank you to Rina Jones and Kelly Rok for connecting us with the Rutgers Rain Garden opportunity.



## Important Dates:

- \* Sept. 28 – Board Info Session
- \* Sept. 28 – Parent workshop
- PARCC
- \* Oct 7 – Cardboard Challenge
- \* Oct. 8 - Ciclovía
- \* Oct. 9 – PD day – Co-teaching, NGSS (Next Generation Science Standards)
- \* Oct. 12-13 = Ind. Charter Symp.
- \* Oct 17-18 = NJ Charter School Association Conference – GBCS has two presentations.
- \* Oct. 16 = Picture Day
- \* Oct. 23-27 = Conference Week



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# HIB Monthly Report for the Board

## 2017-2018

	HIB Reports	Proven HIB	Not HIB
<b>September</b> September 7-21	<b>0</b>	<b>0</b>	<b>0</b>
<b>October</b> Sept. 22			
<b>November</b>			
<b>December</b>			
<b>January</b>			
<b>February</b>			
<b>March</b>			
<b>April</b>			
<b>May</b>			
<b>June</b>			
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 585,791.45	
102-106 Other cash equivalents	\$ 25,000.00	
Total cash		\$ 610,791.45
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 179,360.70	
141 Intergovernmental - state	\$ 4,722,269.50	
142 Intergovernmental - federal	\$ 20,645.64	
143 Intergovernmental - other	\$ 504,717.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 5,426,992.84
Loans receivable		
131 Interfund	\$ 48,000.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 48,000.00
181 Prepaid Expenses		\$ 0.00
191 Deposits		\$ 225.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 5,850,305.00	
302 Less: revenues collected or accrued	\$ (5,244,436.10)	
		\$ 605,868.90
TOTAL ASSETS AND RESOURCES		\$ 6,691,878.19

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable	\$	0.00
402 Interfund accounts payable	\$	0.00
411 Intergovernmental accounts payable - state	\$	79,229.00
412 Intergovernmental accounts payable - federal	\$	0.00
413 Intergovernmental accounts payable - other	\$	0.00
421 Accounts payable	\$	245,679.74
422 Judgments payable	\$	0.00
430 Compensated absences payable	\$	0.00
431 Contracts payable	\$	0.00
451 Loans payable	\$	0.00
481 Deferred revenues	\$	0.00
499 Other current liabilities	\$	0.00
Total liabilities	\$	324,908.74

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$ 4,231,174.14	
754 Reserve for encumbrances - prior year			\$ 0.00	
760 Other reserves			\$ 0.00	
771 Designated Fund Balance			\$ 0.00	
772 Designated Fund Balance - ARRA/SEMI			\$ 0.00	
601 Appropriations		\$ 5,850,305.00		
602 Less: expenditures	\$ 173,404.34			
603 Less: encumbrances	\$ 4,231,174.14	\$ (4,404,578.48)	\$ 1,445,726.52	
Appropriations less expenditures				\$ 5,676,900.66

Unappropriated:

770 Fund Balance, July 1, 2017			\$ 690,068.79	
303 Less: budgeted fund balance			\$ 0.00	
Unappropriated fund balance				\$ 690,068.79
Total fund equity				\$ 6,366,969.45

TOTAL LIABILITIES AND FUND EQUITY

\$ 6,691,878.19

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 5,850,305.00	\$ 4,404,578.48	\$ 1,445,726.52
Less: Revenues	\$ (5,850,305.00)	\$ (5,244,436.10)	\$ (605,868.90)
Subtotal	\$ 0.00	\$ (839,857.62)	\$ 839,857.62
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (839,857.62)	\$ 839,857.62
Add: Unappropriated fund balance			\$ 690,068.79
Total of budgeted and unappropriated fund balance			\$ 1,529,926.41

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(839,857.62)	839,857.62
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	1,606,150.00	0.00	1,606,150.00	443,630.10	1,162,519.90
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	4,244,155.00	0.00	4,244,155.00	4,800,806.00	(556,651.00)
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,850,305.00	0.00	5,850,305.00	4,404,578.48	1,445,726.52

**Fund 11 (Current Expense Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Instruction		2,661,959.00	0.00	2,661,959.00	4,907.38	2,502,933.15	154,118.47	0.00
Non-Instruction		2,642,861.00	0.00	2,642,861.00	120,995.92	1,230,681.93	1,291,183.15	2,314.94
Grand Totals for fund 11:		5,304,820.00	0.00	5,304,820.00	125,903.30	3,733,615.08	1,445,301.62	2,314.94

**Fund 12 (Capital Outlay Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund 12		545,485.00	0.00	545,485.00	47,501.04	497,559.06	424.90	0.00
Grand Totals for fund 12:		545,485.00	0.00	545,485.00	47,501.04	497,559.06	424.90	0.00
Grand Totals for all Subfunds of Fund 10:		5,850,305.00	0.00	5,850,305.00	173,404.34	4,231,174.14	1,445,726.52	2,314.94

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(839,857.62)	839,857.62
10-1500-000-000	Misc. Revenue	0.00	0.00	0.00	0.00	0.00
10-1510-000-000	Interest Money Mkt	0.00	0.00	0.00	0.00	0.00
10-1710-000-000	Class Trip Fees	0.00	0.00	0.00	0.00	0.00
10-1900-000-000	Local Share	1,606,150.00	0.00	1,606,150.00	422,985.00	1,183,165.00
10-1920-000-000	Other Sources	0.00	0.00	0.00	0.00	0.00
10-1920-001-000	Toshiba Grant	0.00	0.00	0.00	0.00	0.00
10-1920-002-000	Merancas Fund Grant	0.00	0.00	0.00	0.00	0.00
10-1920-003-000	NJSBAIG Safety Grant	0.00	0.00	0.00	0.00	0.00
10-1920-004-000	Pers. Stud. Leaning Grant	0.00	0.00	0.00	0.00	0.00
10-1980-000-023	Refund Prior Year Expenditures	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	MISCELLANEOUS REVENUE	0.00	0.00	0.00	20,645.10	(20,645.10)
10-3110-000-000	State Share	3,686,277.00	0.00	3,686,277.00	4,800,806.00	(1,114,529.00)
10-3130-001-000	Special Ed Aid	221,149.00	0.00	221,149.00	0.00	221,149.00
10-3130-002-000	Local Mandate Aid	0.00	0.00	0.00	0.00	0.00
10-3130-003-000	Non-Public Aid	0.00	0.00	0.00	0.00	0.00
10-3130-004-000	Abbott Kindergarten Aid	0.00	0.00	0.00	0.00	0.00
10-3130-005-000	Bilingual Aid	0.00	0.00	0.00	0.00	0.00
10-3130-006-000	Early Childhood Program Aid	0.00	0.00	0.00	0.00	0.00
10-3130-007-000	Demonstrably Eff Prog Aid	0.00	0.00	0.00	0.00	0.00
10-3130-008-000	T & E Gap	0.00	0.00	0.00	0.00	0.00
10-3130-009-000	Consolidated Aid	0.00	0.00	0.00	0.00	0.00
10-3130-010-000	Technology Aid	0.00	0.00	0.00	0.00	0.00
10-3130-011-000	Instructional Supplemental Aid	0.00	0.00	0.00	0.00	0.00
10-3130-012-000	Targeted At Risk Aid	0.00	0.00	0.00	0.00	0.00
10-3130-013-000	District Security Aid	124,363.00	0.00	124,363.00	0.00	124,363.00
10-3178-000-000	State Adjustment Aid	212,366.00	0.00	212,366.00	0.00	212,366.00
10-3194-000-000	Quality Teacher Mentor	0.00	0.00	0.00	0.00	0.00
10-5110-000-000	Bond Sale Proceeds	0.00	0.00	0.00	0.00	0.00
Grand Totals		5,850,305.00	0.00	5,850,305.00	4,404,578.48	1,445,726.52

**Minimum Expense General Ledger Report**

**Fund 11 (Current Expense Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	GR K-1 SAL TEACH	108,372.00	0.00	108,372.00	0.00	108,372.00	0.00	0.00
11-110-100-106	GR K-2 OTHER (TA) SAL	69,944.00	0.00	69,944.00	0.00	69,944.00	0.00	0.00
11-120-100-101	GR 5-6 SAL TEACH	571,272.00	0.00	571,272.00	0.00	571,272.00	0.00	0.00
11-120-100-106	GR 2-3 OTHER (TA) SAL	211,793.00	0.00	211,793.00	0.00	211,793.00	0.00	0.00
11-130-100-101	GR 7-8 SAL TEACH	333,784.00	0.00	333,784.00	0.00	333,784.00	0.00	0.00
11-130-100-106	GR 5-8 OTHER (TA) SAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-150-100-101	HOME INSTR SAL	2,070.00	0.00	2,070.00	170.00	1,900.00	0.00	0.00
11-190-100-106	UNDISTR OTH SAL	363,884.00	0.00	363,884.00	1,290.00	362,594.00	0.00	0.00
11-190-100-390	Other Purch. Serv - Instruct.	8,000.00	0.00	8,000.00	0.00	0.00	8,000.00	0.00
11-190-100-500	Other Purchased Services (400-500 Series)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-190-100-610	UNDISTR SUPPLI	91,450.00	0.00	91,450.00	1,364.45	5,087.08	84,998.47	0.00
11-200-100-101	SP ED SAL TEACH	305,470.00	0.00	305,470.00	2,082.93	303,387.07	0.00	0.00
11-200-100-106	SP ED OTHER SAL	165,710.00	0.00	165,710.00	0.00	165,710.00	0.00	0.00
11-230-100-101	BSI SAL TEACH	261,769.00	0.00	261,769.00	0.00	261,769.00	0.00	0.00
11-230-100-610	BSI SUPPLIES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
11-240-100-101	BILING (ESL) SAL TEAC	107,321.00	0.00	107,321.00	0.00	107,321.00	0.00	0.00
11-240-100-106	ESL Other Salaries	40,620.00	0.00	40,620.00	0.00	0.00	40,620.00	0.00
11-240-100-320	Dual Language Consultant	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	0.00
11-240-100-610	Bilingual (ESL) supplies	3,500.00	0.00	3,500.00	0.00	0.00	3,500.00	0.00
11-401-100-100	Salaries	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	0.00
<b>Instruction</b>		<b>2,661,959.00</b>	<b>0.00</b>	<b>2,661,959.00</b>	<b>4,907.38</b>	<b>2,502,933.15</b>	<b>154,118.47</b>	<b>0.00</b>
11-000-213-100	Salaries	67,695.00	0.00	67,695.00	0.00	67,695.00	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	6,300.00	0.00	6,300.00	0.00	0.00	6,300.00	0.00
11-000-213-610	NURSE SUPPLIES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
11-000-216-320	Speech/OT Therapy Services	6,583.00	0.00	6,583.00	0.00	0.00	6,583.00	0.00
11-000-219-100	Support Services - Salary	138,803.00	0.00	138,803.00	0.00	138,803.00	0.00	0.00
11-000-219-320	CST PURCH PROF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-219-610	School Counselor Supplies	750.00	0.00	750.00	0.00	582.52	167.48	0.00
11-000-221-104	Curriculum Development	82,512.00	0.00	82,512.00	2,340.00	80,172.00	0.00	0.00
11-000-230-100	Salaries	412,842.00	0.00	412,842.00	30,424.45	382,417.55	0.00	0.00
11-000-230-331	LEGAL SERVICES	18,375.00	0.00	18,375.00	0.00	0.00	18,375.00	0.00
11-000-230-332	Audit	17,500.00	0.00	17,500.00	0.00	0.00	17,500.00	0.00
11-000-230-339	ADMIN PURCH PROF	1,600.00	0.00	1,600.00	0.00	0.00	1,600.00	0.00
11-000-230-530	Communications/Telephone	24,964.00	0.00	24,964.00	2,609.59	5,000.00	17,354.41	0.00
11-000-230-610	ADMIN SUPPLIES	14,200.00	0.00	14,200.00	154.69	0.00	14,045.31	0.00
11-000-230-890	ADMIN MISC EXP	65,637.00	(1,400.00)	64,237.00	18,916.93	100.00	45,220.07	0.00
11-000-251-100	Salaries	61,167.00	0.00	61,167.00	4,463.34	56,703.66	0.00	0.00
11-000-251-330	OTHER BUSN PUR SVCS	139,230.00	0.00	139,230.00	16,294.09	100,259.35	22,676.56	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	10,000.00	0.00	10,000.00	0.00	99.00	9,901.00	0.00
11-000-251-610	Business Office Supplies	1,000.00	1,400.00	2,400.00	200.00	2,200.00	0.00	0.00
11-000-251-832	Apple Computer Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11-000-252-100	IT Salaries	84,872.00	0.00	84,872.00	7,023.36	77,848.64	0.00	0.00
11-000-252-610	Purchased Technical Srevices	10,000.00	0.00	10,000.00	7,815.00	0.00	2,185.00	0.00
11-000-260-390	OTHER PURCHASE SERVICES	54,200.00	0.00	54,200.00	4,800.50	17,187.50	32,212.00	0.00
11-000-260-420	MAINTENANCE/REPAIR	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00	0.00
11-000-260-520	INSURANCE	40,500.00	0.00	40,500.00	0.00	0.00	40,500.00	0.00
11-000-260-610	SUPPLIES/MATERIAL - SUPPORT	17,500.00	0.00	17,500.00	3,503.04	2,679.16	11,317.80	0.00
11-000-260-620	ENERGY & ELECTRIC	104,000.00	0.00	104,000.00	1,615.52	0.00	102,384.48	0.00
11-000-262-100	Salaries	142,459.00	0.00	142,459.00	16,418.54	126,040.46	0.00	0.00
11-000-290-220	SOCIAL SECURITY	98,000.00	0.00	98,000.00	1,873.22	73,126.78	23,000.00	0.00
11-000-290-240	OTHER RETIREMENT	107,000.00	0.00	107,000.00	7.50	54,992.50	52,000.00	0.00
11-000-290-250	UNEMPLOYMENT, DISABILITY, ETC	48,000.00	0.00	48,000.00	225.19	44,774.81	3,000.00	0.00
11-000-290-260	WORKERS COMP	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	0.00
11-000-290-270	HEALTH INS BENEFITS	793,172.00	0.00	793,172.00	840.96	0.00	792,331.04	2,314.94
11-000-290-280	TUITION REIMBURSE	24,000.00	0.00	24,000.00	1,470.00	0.00	22,530.00	0.00
<b>Non-Instruction</b>		<b>2,642,861.00</b>	<b>0.00</b>	<b>2,642,861.00</b>	<b>120,995.92</b>	<b>1,230,681.93</b>	<b>1,291,183.15</b>	<b>2,314.94</b>
<b>Grand Totals for fund 11:</b>		<b>5,304,820.00</b>	<b>0.00</b>	<b>5,304,820.00</b>	<b>125,903.30</b>	<b>3,733,615.08</b>	<b>1,445,301.62</b>	<b>2,314.94</b>

**Fund 12 (Capital Outlay Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
12-430-400-334	ARCHITECTURAL/ENGINEERING SER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12-000-510-834	BOND INTEREST	450,902.00	0.00	450,902.00	40,001.04	410,476.06	424.90	0.00
12-000-510-910	MORTGAGE - PRINCIPLE	94,583.00	0.00	94,583.00	7,500.00	87,083.00	0.00	0.00
<b>Fund 12</b>		<b>545,485.00</b>	<b>0.00</b>	<b>545,485.00</b>	<b>47,501.04</b>	<b>497,559.06</b>	<b>424.90</b>	<b>0.00</b>



Grand Totals for fund 12:	545,485.00	0.00	545,485.00	47,501.04	497,559.06	424.90	0.00
Grand Totals for all Subfunds of Fund 10:	5,850,305.00	0.00	5,850,305.00	173,404.34	4,231,174.14	1,445,726.52	2,314.94

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

\_\_\_\_\_  
Michael Falkowski, Bus Adm/Bd Secy

\_\_\_\_\_  
Date

**Interim Balance Sheet****ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ (32,399.60)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (32,399.60)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (1,000.00)	
		\$ (1,000.00)
TOTAL ASSETS AND RESOURCES		\$ (33,399.60)

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 0.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 0.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$	84,586.41	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	348,285.00		
602 Less: expenditures	\$	33,399.60				
603 Less: encumbrances	\$	84,586.41	\$	(117,986.01)	\$	230,298.99
Appropriations less expenditures						\$ 314,885.40
Unappropriated:						
770 Fund Balance, July 1, 2017				\$	0.00	
303 Less: budgeted fund balance				\$	(348,285.00)	
Unappropriated fund balance						\$ (348,285.00)
Total fund equity						\$ (33,399.60)
TOTAL LIABILITIES AND FUND EQUITY						\$ (33,399.60)

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	348,285.00	0.00	348,285.00	116,986.01	231,298.99
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	1,000.00	(1,000.00)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		348,285.00	0.00	348,285.00	117,986.01	230,298.99

**Fund 20 (Special Revenue Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Title I		232,759.00	0.00	232,759.00	33,399.60	84,586.41	114,772.99	0.00
Title III		21,400.00	0.00	21,400.00	0.00	0.00	21,400.00	0.00
IDEA Part Basic		89,568.00	0.00	89,568.00	0.00	0.00	89,568.00	0.00
Title II		4,558.00	0.00	4,558.00	0.00	0.00	4,558.00	0.00
Grand Totals for fund 20:		348,285.00	0.00	348,285.00	33,399.60	84,586.41	230,298.99	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	348,285.00	0.00	348,285.00	116,986.01	231,298.99
20-1920-000-035	Merancas Foundation Grant	0.00	0.00	0.00	0.00	0.00
20-1920-000-036	B'fast in Classroom Grant	0.00	0.00	0.00	0.00	0.00
20-1920-030-000	Safety Grant	0.00	0.00	0.00	0.00	0.00
20-1925-000-035	Arter Charter Grant	0.00	0.00	0.00	0.00	0.00
20-1990-000-000	Misc Revenue	0.00	0.00	0.00	1,000.00	(1,000.00)
20-2200-250-014	IDEA Basic FY2014	0.00	0.00	0.00	0.00	0.00
20-2200-250-015	IDEA Basic FY2015	0.00	0.00	0.00	0.00	0.00
20-2200-250-017	IDEA FY17	0.00	0.00	0.00	0.00	0.00
20-4411-231-014	Title I Part A FY2014	0.00	0.00	0.00	0.00	0.00
20-4411-231-015	Title I Part A FY2015	0.00	0.00	0.00	0.00	0.00
20-4411-231-017	Title I FY17	0.00	0.00	0.00	0.00	0.00
20-4415-290-014	Title III FY2014	0.00	0.00	0.00	0.00	0.00
20-4415-290-015	Title III FY2015	0.00	0.00	0.00	0.00	0.00
20-4415-290-017	Title III FY17	0.00	0.00	0.00	0.00	0.00
20-4420-000-14	IDEA FY14	0.00	0.00	0.00	0.00	0.00
20-4450-270-014	Title II Part A FY2014	0.00	0.00	0.00	0.00	0.00
20-4450-270-015	Title II Part A FY2015	0.00	0.00	0.00	0.00	0.00
20-4450-270-017	Title II FY17	0.00	0.00	0.00	0.00	0.00
Grand Totals		348,285.00	0.00	348,285.00	117,986.01	230,298.99

**Minimum Expense General Ledger Report****Fund 20 (Special Revenue Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-231-100-100	TITLE I - FY17 - INSTR. SAL.	57,438.00	0.00	57,438.00	26,399.60	31,038.40	0.00	0.00
20-231-100-600	Title I Instruct Supply FY2016	69,748.00	0.00	69,748.00	7,000.00	2,148.01	60,599.99	0.00
20-231-100-610	TITLE 1-SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-231-200-100	Title I - Support Salar FY16	31,400.00	0.00	31,400.00	0.00	31,400.00	0.00	0.00
20-231-200-200	TITLE 1 BENEFIT	5,953.00	0.00	5,953.00	0.00	0.00	5,953.00	0.00
20-231-200-300	TITLE I - PURCH PROF TECH FY16	62,370.00	0.00	62,370.00	0.00	20,000.00	42,370.00	0.00
20-231-200-600	TITLE 1 SUPPLIES	5,850.00	0.00	5,850.00	0.00	0.00	5,850.00	0.00
Title I		232,759.00	0.00	232,759.00	33,399.60	84,586.41	114,772.99	0.00
20-241-200-100	TITLE III - SUPP SERV SALARIES	15,100.00	0.00	15,100.00	0.00	0.00	15,100.00	0.00
20-241-200-200	TITLE III - SUPP SERV BENEFITS	3,926.00	0.00	3,926.00	0.00	0.00	3,926.00	0.00
20-241-200-300	TITLE III - PURCH PROF TECH	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
20-241-200-600	Title III FY16	1,374.00	0.00	1,374.00	0.00	0.00	1,374.00	0.00
Title III		21,400.00	0.00	21,400.00	0.00	0.00	21,400.00	0.00
20-250-100-100	IDEA B - FY2016 - Inst Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-100-500	IDEA Other Purch Serv_FY13	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20-250-100-600	IDEA - Instructional Supplies	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00	0.00
20-250-200-300	IDEA PROF SVCS	81,217.00	0.00	81,217.00	0.00	0.00	81,217.00	0.00
20-255-100-600	IDEA PRESCHOOL - INSTURC SUPPL	1,351.00	0.00	1,351.00	0.00	0.00	1,351.00	0.00
IDEA Part Basic		89,568.00	0.00	89,568.00	0.00	0.00	89,568.00	0.00
20-270-200-300	TITLE II - PROF & TECH SERV	4,558.00	0.00	4,558.00	0.00	0.00	4,558.00	0.00
20-270-200-600	Title IIA - Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Title II		4,558.00	0.00	4,558.00	0.00	0.00	4,558.00	0.00
Grand Totals for fund 20:		348,285.00	0.00	348,285.00	33,399.60	84,586.41	230,298.99	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy

Date

**Interim Balance Sheet****ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 157,216.55	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 157,216.55
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
191 Deposits		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (44.12)	
		\$ (44.12)
TOTAL ASSETS AND RESOURCES		\$ 157,172.43

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable	\$ 48,000.00	
402 Interfund accounts payable	\$ 33,459.13	
411 Intergovernmental accounts payable - state	\$ 0.00	
412 Intergovernmental accounts payable - federal	\$ 0.00	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ 5,210.11	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 0.00	
481 Deferred revenues	\$ 0.00	
499 Other current liabilities	\$ 0.00	
Total liabilities		\$ 86,669.24

**FUND EQUITY**

Appropriated:

753 Reserve for encumbrances - current year				\$	0.00	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	257,322.95	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	0.00				
603 Less: encumbrances	\$	0.00	\$	0.00	\$	0.00
Appropriations less expenditures		<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	\$ 257,322.95

Unappropriated:

770 Fund Balance, July 1, 2017	\$	(186,819.76)	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ (186,819.76)
Total fund equity			\$ 70,503.19

**TOTAL LIABILITIES AND FUND EQUITY**

**\$ 157,172.43**

**RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY**

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ (44.12)	\$ 44.12
Subtotal	\$ 0.00	\$ (44.12)	\$ 44.12
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (44.12)	\$ 44.12
Add: Unappropriated fund balance			\$ (186,819.76)
Total of budgeted and unappropriated fund balance			\$ (186,775.64)



**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(44.12)	44.12
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	44.12	(44.12)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Fund 30 (Capital Projects Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Equipment		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Oth prch prf/tech svc		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Construction services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bldgs not lease purch		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other objects		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 30:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(44.12)	44.12
30-5200-000-000	Interfund Transfer	0.00	0.00	0.00	0.00	0.00
30-1510-000-000	Interest Income	0.00	0.00	0.00	44.12	(44.12)
30-1920-000-000	Development Fundraising	0.00	0.00	0.00	0.00	0.00
30-1920-001-000	Phyllis Pressler Memorial Fund	0.00	0.00	0.00	0.00	0.00
30-1990-000-000	Misc Revenue	0.00	0.00	0.00	0.00	0.00
30-4400-001-000	Facility Purchase Grant	0.00	0.00	0.00	0.00	0.00
30-4400-002-000	Facility Renovation Grant	0.00	0.00	0.00	0.00	0.00
30-5110-000-000	Bond Sale Proceeds	0.00	0.00	0.00	0.00	0.00
30-5400-000-000	Acquisition Loan NJCC	0.00	0.00	0.00	0.00	0.00
30-5400-001-000	Pre-Development Loan	0.00	0.00	0.00	0.00	0.00
30-5400-002-000	Aquisition Loan Sun Bank	0.00	0.00	0.00	0.00	0.00
30-5400-003-000	Aquisition Loan EDA	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Minimum Expense General Ledger Report**

Fund 30 (Capital Projects Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
30-000-401-730	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-400-330-000	Bond Issuance Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-390	Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Oth prch prf/tech svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-440	Storage Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-450	Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Construction services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-720	Building Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Bldgs not lease purch	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-830	Loan Commitment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-831	Construction Loan Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-890	Misc. Soft Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-901	Capital Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-902	Operating Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-000-401-910	Mortgage Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Other objects	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 30:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

\_\_\_\_\_  
Michael Falkowski, Bus Adm/Bd Secy

\_\_\_\_\_  
Date

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 485.67	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 485.67
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
119 Debt Service reserve account		\$ 549,962.53
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (154.69)	
		\$ (154.69)
TOTAL ASSETS AND RESOURCES		\$ 550,293.51

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 0.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 0.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	0.00	
754 Reserve for encumbrances - prior year			\$	0.00	
767 Reserved fund balance debt service rsv - July 1, 2017	\$	549,962.53			
608 Add: Increase in debt service reserve	\$	0.00			
313 Less: Budgeted withdrawal from debt service reserve	\$	0.00			
Subtotal - Debt Service Reserve			\$	549,962.53	
760 Other reserves			\$	0.00	
771 Designated Fund Balance			\$	0.00	
601 Appropriations	\$	0.00			
602 Less: expenditures	\$	0.00			
603 Less: encumbrances	\$	0.00	\$	0.00	
Appropriations less expenditures					\$ 549,962.53
Unappropriated:					
770 Fund Balance, July 1, 2017			\$	330.98	
303 Less: budgeted fund balance			\$	0.00	
Unappropriated fund balance					\$ 330.98
Total fund equity					\$ 550,293.51

TOTAL LIABILITIES AND FUND EQUITY

\$ 550,293.51

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ (154.69)	\$ 154.69
Subtotal	\$ 0.00	\$ (154.69)	\$ 154.69
Change in debt service reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (154.69)	\$ 154.69
Add: Unappropriated fund balance			\$ 330.98
Total of budgeted and unappropriated fund balance			\$ 485.67

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(154.69)	154.69
313	Bgtd wdrwl from debt svc rsv	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	154.69	(154.69)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Fund 40 (Debt Service Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt service-regular		0.00	0.00	0.00	0.00	0.00	0.00	0.00
608	Increase in Debt Svc Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 40:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(154.69)	154.69
313	Bgtd wdrwl from debt svc rsv	0.00	0.00	0.00	0.00	0.00
40-1510-000-000	Interest Income	0.00	0.00	0.00	154.69	(154.69)
40-5400-000-000	Prudential C.S. Loan	0.00	0.00	0.00	0.00	0.00
40-5410-000-000	N.J. Comm Loan Fund	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Minimum Expense General Ledger Report**

**Fund 40 (Debt Service Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-700-400-720	Building Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40-701-510-834	Interest on Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40-701-510-910	Principal on Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt service-regular		0.00	0.00	0.00	0.00	0.00	0.00	0.00
608	Increase in Debt Svc Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 40:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy

Date

**Interim Balance Sheet**

**ASSETS AND RESOURCES**

ASSETS			
101 Cash in checking account	\$	69,874.65	
102-106 Other cash equivalents	\$	0.00	
Total cash			\$ 69,874.65
111 Investments			\$ 0.00
114 Investment interest receivable			\$ 0.00
121 Tax levy receivable			\$ 0.00
Accounts receivable			
132 Interfund	\$	0.00	
141 Intergovernmental - state	\$	297.87	
142 Intergovernmental - federal	\$	28,136.05	
143 Intergovernmental - other	\$	0.00	
153 Other Accounts Receivable	\$	0.00	
			\$ 28,433.92
Loans receivable			
131 Interfund	\$	0.00	
151 Other Loans Receivable	\$	0.00	
			\$ 0.00
199 Other current assets			\$ 0.00
RESOURCES			
301 Estimated revenues (from adjusted budget)	\$	0.00	
302 Less: revenues collected or accrued	\$	(28,551.56)	
			\$ (28,551.56)
TOTAL ASSETS AND RESOURCES			\$ 69,757.01

**LIABILITIES AND FUND EQUITY**

LIABILITIES			
401 Interfund loans payable	\$	0.00	
402 Interfund accounts payable	\$	69,673.13	
411 Intergovernmental accounts payable - state	\$	0.00	
412 Intergovernmental accounts payable - federal	\$	0.00	
413 Intergovernmental accounts payable - other	\$	0.00	
421 Accounts payable	\$	0.00	
422 Judgments payable	\$	0.00	
430 Compensated absences payable	\$	0.00	
431 Contracts payable	\$	0.00	
451 Loans payable	\$	0.00	
481 Deferred revenues	\$	0.00	
499 Other current liabilities	\$	0.00	
Total liabilities			\$ 69,673.13

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$	0.00	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	903.16				
603 Less: encumbrances	\$	0.00	\$	(903.16)	\$	(903.16)
Appropriations less expenditures						\$ (903.16)

Unappropriated:

770 Fund Balance, July 1, 2017	\$	987.04	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ 987.04
Total fund equity			\$ 83.88

TOTAL LIABILITIES AND FUND EQUITY

\$ 69,757.01

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 903.16	\$ (903.16)
Less: Revenues	\$ 0.00	\$ (28,551.56)	\$ 28,551.56
Subtotal	\$ 0.00	\$ (27,648.40)	\$ 27,648.40
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (27,648.40)	\$ 27,648.40
Add: Unappropriated fund balance			\$ 987.04
Total of budgeted and unappropriated fund balance			\$ 28,635.44



**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(27,648.40)	27,648.40
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	28,218.50	(28,218.50)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	333.06	(333.06)
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	903.16	(903.16)

**Fund 60 (Enterprise Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund 60		0.00	0.00	0.00	903.16	0.00	(903.16)	0.00
Grand Totals for fund 60:		0.00	0.00	0.00	903.16	0.00	(903.16)	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(27,648.40)	27,648.40
60-1609-000-000	State Lunch Payment	0.00	0.00	0.00	297.87	(297.87)
60-1610-000-000	Fed Lunch Payment	0.00	0.00	0.00	16,009.22	(16,009.22)
60-1611-000-000	Fed Breakfast Payment	0.00	0.00	0.00	11,301.85	(11,301.85)
60-1613-000-000	ASP Snack Payments	0.00	0.00	0.00	491.92	(491.92)
60-1620-000-000	LUNCH SALES	0.00	0.00	0.00	117.64	(117.64)
60-1800-000-000	After School Program	0.00	0.00	0.00	0.00	0.00
60-4464-000-000	Other Reimbursement Items	0.00	0.00	0.00	333.06	(333.06)
Grand Totals		0.00	0.00	0.00	903.16	(903.16)

**Minimum Expense General Ledger Report**

**Fund 60 (Enterprise Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
60-800-330-610	AFTER SCH SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-910-310-100	Salaries - Breakfast Program	0.00	0.00	0.00	903.16	0.00	(903.16)	0.00
60-910-310-500	Purchased Lunches	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60-910-310-610	LUNCH PR PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 60		0.00	0.00	0.00	903.16	0.00	(903.16)	0.00
Grand Totals for fund 60:		0.00	0.00	0.00	903.16	0.00	(903.16)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

Michael Falkowski, Bus Adm/Bd Secy

Date

**Interim Balance Sheet****ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 121.69	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 121.69
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (1,707.47)	
		\$ (1,707.47)
TOTAL ASSETS AND RESOURCES		\$ (1,585.78)

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 0.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 0.00

**FUND EQUITY**

Appropriated:

753 Reserve for encumbrances - current year				\$	0.00	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	1,617.67				
603 Less: encumbrances	\$	0.00	\$	(1,617.67)	\$	(1,617.67)
Appropriations less expenditures						\$ (1,617.67)

Unappropriated:

770 Fund Balance, July 1, 2017	\$	31.89	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ 31.89
Total fund equity			\$ (1,585.78)

**TOTAL LIABILITIES AND FUND EQUITY**

**\$ (1,585.78)**

**RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY**

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 1,617.67	\$ (1,617.67)
Less: Revenues	\$ 0.00	\$ (1,707.47)	\$ 1,707.47
Subtotal	\$ 0.00	\$ (89.80)	\$ 89.80
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ (89.80)	\$ 89.80
Add: Unappropriated fund balance			\$ 31.89
Total of budgeted and unappropriated fund balance			\$ 121.69

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(89.80)	89.80
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	1,707.47	(1,707.47)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	1,617.67	(1,617.67)

**Fund 61 (After School Programs)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund 61		0.00	0.00	0.00	1,617.67	0.00	(1,617.67)	0.00
Grand Totals for fund 61:		0.00	0.00	0.00	1,617.67	0.00	(1,617.67)	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	(89.80)	89.80
61-1800-000-000	After School Program	0.00	0.00	0.00	1,707.47	(1,707.47)
Grand Totals		0.00	0.00	0.00	1,617.67	(1,617.67)

**Minimum Expense General Ledger Report****Fund 61 (After School Programs)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
61-800-330-106	After School Staff Salaries	0.00	0.00	0.00	1,617.67	0.00	(1,617.67)	0.00
61-800-330-500	Programs - After School	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61-800-330-610	Snacks - After School	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund 61		0.00	0.00	0.00	1,617.67	0.00	(1,617.67)	0.00
Grand Totals for fund 61:		0.00	0.00	0.00	1,617.67	0.00	(1,617.67)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

\_\_\_\_\_  
Michael Falkowski, Bus Adm/Bd Secy

\_\_\_\_\_  
Date

**Interim Balance Sheet****ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ 40,371.34	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 40,371.34
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ 0.00	
		\$ 0.00
TOTAL ASSETS AND RESOURCES		\$ 40,371.34

**LIABILITIES AND FUND EQUITY**

LIABILITIES		
401 Interfund loans payable	\$ 0.00	
402 Interfund accounts payable	\$ 27,613.35	
411 Intergovernmental accounts payable - state	\$ 0.00	
412 Intergovernmental accounts payable - federal	\$ 0.00	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ 0.00	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 0.00	
481 Deferred revenues	\$ 0.00	
499 Other current liabilities	\$ 0.00	
Total liabilities		\$ 27,613.35

**FUND EQUITY**

Appropriated:

753 Reserve for encumbrances - current year				\$	0.00	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	0.00				
603 Less: encumbrances	\$	0.00	\$	0.00	\$	0.00
Appropriations less expenditures		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	\$	0.00

Unappropriated:

770 Fund Balance, July 1, 2017	\$	12,757.99	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ 12,757.99
Total fund equity			\$ 12,757.99

**TOTAL LIABILITIES AND FUND EQUITY**

**\$ 40,371.34**

**RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY**

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 0.00	\$ 0.00
Less: Revenues	\$ 0.00	\$ 0.00	\$ 0.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ 12,757.99
Total of budgeted and unappropriated fund balance			\$ 12,757.99

**Revenues/Sources of Funds**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Fund 95 (Student Activity Fund)**

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Fund transfers		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 95:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

**Revenues Summary**

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
95-1700-001-001	Homeroom Funds K-1	0.00	0.00	0.00	0.00	0.00
95-1700-001-023	Homeroom Funds 2-3	0.00	0.00	0.00	0.00	0.00
95-1700-001-045	Homeroom Funds 4-5	0.00	0.00	0.00	0.00	0.00
95-1700-001-068	Homeroom Funds Middle School	0.00	0.00	0.00	0.00	0.00
95-1700-002-000	Yearbook	0.00	0.00	0.00	0.00	0.00
95-1900-000-000	Student Activity - Misc.	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	0.00	0.00

**Minimum Expense General Ledger Report****Fund 95 (Student Activity Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
95-810-320-610	Cost of Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund transfers		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 95:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

\_\_\_\_\_  
Michael Falkowski, Bus Adm/Bd Secy

\_\_\_\_\_  
Date



# BANK RECONCILIATION REPORT

Greater Brunswick Charter School

All Funds

For the Month of July 2017

	Beginning Cash Balance	Cash Receipts This Month	Cash Disburs. This Month	Ending Cash Balances
<b>GOVERNMENTAL FUNDS</b>				
1 General Fund - Fund 10	\$ 179,100.54	\$ 587,499.97	\$ 180,809.06	\$ 585,791.45
2 Special Revenue Fund - Fund 20	\$ -	\$ 1,000.00	\$ 33,399.60	\$ (32,399.60)
3 Capital Projects Fund - Fund 30	\$ 157,172.43	\$ 44.12	\$ -	\$ 157,216.55
4 Debt Service Fund - Fund 40	\$ 550,293.51	\$ 154.69	\$ -	\$ 550,448.20
5 <b>TOTAL GOVERNMENTAL FUNDS</b>	<b>\$ 886,566.48</b>	<b>\$ 588,698.78</b>	<b>\$ 214,208.66</b>	<b>\$ 1,261,056.60</b>
<b>PROPRIETARY FUNDS</b>				
6 Enterprise Fund - Fund 60	\$ 42,226.25	\$ 28,551.56	\$ 903.16	\$ 69,874.65
7 After Care Fund - Fund 61	\$ 31.89	\$ 1,707.47	\$ 1,617.67	\$ 121.69
<b>Total Funds 10 through 61</b>	<b>\$ 928,824.62</b>	<b>\$ 618,957.81</b>	<b>\$ 216,729.49</b>	<b>\$ 1,331,052.94</b>
<b>TRUST AND AGENCY FUNDS</b>				
7 Payroll	\$ 34,904.08	\$ 143,508.77	\$ 143,508.77	\$ 34,904.08
8 Agency/Summer Payroll	\$ 174,348.74	\$ 34,516.78	\$ 115,949.36	\$ 92,916.16
9 Unemployment Trust - Fund 92	\$ (0.00)	\$ -	\$ -	\$ (0.00)
10 DOE Escrow Account	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00
11 Student Activity Account - Fund 95	\$ 40,371.34	\$ -	\$ -	\$ 40,371.34
12 <b>TOTAL TRUST AND AGENCY FUNDS</b>	<b>\$ 274,624.16</b>	<b>\$ 178,025.55</b>	<b>\$ 259,458.13</b>	<b>\$ 193,191.58</b>
13 <b>TOTAL ALL FUNDS (Lines 5, 6, and 12)</b>	<b>\$ 1,203,448.78</b>	<b>\$ 796,983.36</b>	<b>\$ 476,187.62</b>	<b>\$ 1,524,244.52</b>

Prepared and Submitted By:

Treasurer



School Business Administrator

9/18/2017

## SUMMARY RECONCILIATION

<b>Bank Name</b>		PNC		<b>Prepared by:</b> Michael Falkowski	
<b>Account Number</b>		4751732306		<b>Date:</b> 9/18/2017	
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		10, 20, Escrow, Unemp		page 1 of 4	

<b>1</b>	<b>Balance per Bank</b>	<b>7/31/2017</b>		608,458.49
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2d	See Lit	122873.15		
2	Total D.I.T.	122,873.15		
3	Total Additions		122,873.15	
	Deductions			
	Outstanding Checks			
4	(Attach list)	43,126.96		
5	See List	109,812.83		
6	Total Deductions		152,939.79	
7	Net Reconciling Items			(30,066.64)
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>		578,391.85

<b>9</b>	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>		578,391.85
	Reconciling Items:			
	Additions			
10	Interest	0.00		
11	Unknown	0.00		
12	Total Additions		0.00	
	Deductions			
13	See List	0.00		
14	Unknown Reconciling Item			
15	Total Deductions		0.00	
16	Net Reconciling Items			-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>		578,391.85

# OUTSTANDING CHECKS

<b>Bank Name</b>		PNC			<b>Prepared by:</b> Michael Falkowski		
<b>Account Number</b>		4751732306			<b>Date:</b> 9/18/2017		
<b>Statement Date</b>		7/31/2017					
<b>Fund/Funds</b>		10, 20, Escrow, Unemp					
page 2 of 4							
<b>Ck. #</b>	<b>Ck. Amt.</b>	<b>Ck. #</b>	<b>Ck. Amt.</b>	<b>Ck. #</b>	<b>Ck. Amt.</b>	<b>Ck. #</b>	<b>Ck. Amt.</b>
15860	780.00						
15927	664.50						
16069	127.93						
16071	800.00						
16075	1,280.00						
16076	374.00						
16078	315.00						
16080	550.00						
16087	754.23						
16089	638.08						
16107	146.37						
16108	166.53						
16110	2,480.00						
16121	1,600.00						
16125	1,000.00						
16126	1,844.00						
16127	4,090.00						
16128	3,740.00						
16129	9,892.93						
16130	1,090.00						
16132	1,000.00						
16137	106.45						
16139	4,320.00						
16140	1,470.00						
16142	2,413.44						
16176	862.50						
16177	621.00						
<b>TOTAL CHECKS OUTSTANDING:</b>					\$	43,126.96	

## RECONCILING ITEMS

[illegible]

## RECONCILING ITEMS

[illegible]

## BANK RECONCILIATION

<b>Bank Name</b>	US BANK		<b>Prepared by:</b> Michael Falkowski
<b>Account Number</b>			<b>Date:</b> 9/18/2017
<b>Statement Date</b>	7/31/2017		
<b>Fund/Funds</b>	FUND 30	page 1 of 3	

1	<b>Balance per Bank</b>	<b>7/31/2017</b>	157,216.55
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		Reconciling Items		
		Additions		
		Deposits in Transit		
		Date	Amount	
2a				
2b				
2c				
2d		See List	0.00	
2		Total D.I.T.	0.00	
3		Total Additions		0.00
		Deductions		
		Outstanding Checks		
4		(Attach list)	-	
5		See List	0.00	
6		Total Deductions		-
7		Net Reconciling Items		-

8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>	157,216.55
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9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>	157,216.55
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		Reconciling Items:		
		Additions		
10		See List		
11		Interest to book		
12		Total Additions		0.00
		Deductions		
13				
14				
15		Total Deductions		0.00
16		Net Reconciling Items		-

17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>	157,216.55
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## OUTSTANDING CHECKS

[illegible]

## RECONCILING ITEMS

Bank Name	US BANK	page 3 of 3	Prepared by:	Michael Falkowski
Account Number			Date:	9/18/2017
Statement Date	7/31/2017			
Fund/Funds	FUND 30			
Account Number				
Additions	Description	Amt		
		\$ -		
Deductions	Description	Amt		
		TOTAL CHECKS OUTSTANDING:	\$	-



## BANK RECONCILIATION

<b>Bank Name</b>		US BANK		<b>Prepared by:</b> Michael Falkowski	
<b>Account Number</b>				<b>Date:</b> 9/18/2017	
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		FUND 40		page 1 of 3	

1	<b>Balance per Bank</b>	<b>7/31/2017</b>		550,448.20
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2d	See List	0.00		
2	Total D.I.T.	0.00		
3	Total Additions		0.00	
	Deductions			
	Outstanding Checks			
4	(Attach list)	-		
5	See List	0.00		
6	Total Deductions		-	
7	Net Reconciling Items			-
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>		550,448.20

9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>		550,448.20
	Reconciling Items:			
	Additions			
10	See List			
11	Interest to book			
12	Total Additions		0.00	
	Deductions			
13				
14				
15	Total Deductions		0.00	
16	Net Reconciling Items			-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>		550,448.20

## OUTSTANDING CHECKS

[illegible]

## RECONCILING ITEMS

Bank Name		US BANK
Account Number		
Statement Date		7/31/2017
Fund/Funds		FUND 30

page 3 of 3

Prepared by:		Michael Falkowski
Date:	9/18/2017	

Account Number		
Additions	Description	Amt
		\$ -
Deductions	Description	Amt
		TOTAL CHECKS OUTSTANDING:
		\$ -

## BANK RECONCILIATION

<b>Bank Name</b>	PNC		<b>Prepared by:</b>	Michael Falkowski
<b>Account Number</b>	80-3598-1087		<b>Date:</b>	9/18/2017
<b>Statement Date</b>	7/31/2017			
<b>Fund/Funds</b>	ENTERPRISE	page 1 of 2		

1	<b>Balance per Bank</b>	<b>7/31/2017</b>		36,812.29
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2d		75175.90		
2	Total D.I.T.	75175.90		
3	Total Additions		75175.90	
	Deductions			
	Outstanding Checks			
4	(Attach list)	-		
5		41991.85		
6	Total Deductions		41,991.85	
7	Net Reconciling Items			33,184.05
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>		69,996.34

9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>		69,996.34
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Deposits to Book			
12	Total Additions		0.00	
	Deductions			
13	Bank Charges			
14				
15	Total Deductions		0.00	
16	Net Reconciling Items			-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>		69,996.34

## OUTSTANDING CHECKS

[illegible]

## RECONCILING ITEMS

[illegible]

## BANK RECONCILIATION

<b>Bank Name</b>		PNC		<b>Prepared by:</b> Michael Falkowski <b>Date:</b> 9/18/2017	
<b>Account Number</b>		80-6049-8775			
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		PAYROLL			

page 1 of 3

1	<b>Balance per Bank</b>	<b>7/31/2017</b>		26,581.25
	Reconciling Items			
	Additions			
	Deposits in Transit			
		Date	Amount	
2a				
2b				
2c				
2d	See List		8422.88	
2	Total D.I.T.		8422.88	
3	Total Additions		8422.88	
	Deductions			
	Outstanding Checks			
4	(Attach list)		-	
5	See List		100.05	
6	Total Deductions		100.05	
7	Net Reconciling Items			8,322.83
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>		34,904.08

9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>		34,904.08
	Reconciling Items:			
	Additions			
10	See List			
11	Interest to book			
12	Total Additions		0.00	
	Deductions			
13				
14				
15	Total Deductions		0.00	
16	Net Reconciling Items			-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>		34,904.08

## OUTSTANDING CHECKS

[illegible]



## RECONCILING ITEMS

<b>Bank Name</b>		PNC		<b>Prepared by:</b> Michael Falkowski	
<b>Account Number</b>		80-6049-8775		<b>Date:</b>	9/18/2017
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		PAYROLL			
Account Number			page 3 of 3		
<b>Additions</b>	<b>Description</b>			<b>Amt</b>	
July 2017	GF Owes Payroll for Service Charge			\$	100.65
July 2017	Agency Owes Payroll for Sumemr Pay Memorandums			\$	8,322.23
				\$	8,422.88
<b>Deductions</b>	<b>Description</b>			<b>Amt</b>	
July 2017	Payroll Owes GF for Transfer			\$	100.05
<b>TOTAL CHECKS OUTSTANDING:</b>				\$	100.05

## BANK RECONCILIATION

<b>Bank Name</b>		PNC		<b>Prepared by:</b> Michael Falkowski	
<b>Account Number</b>		80-3598-1095		<b>Date:</b> 9/18/2017	
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		AGENCY/SUMMER		page 1 of 3	

1	<b>Balance per Bank</b>	<b>7/31/2017</b>		146,483.36
	Reconciling Items			
	Additions			
	Deposits in Transit			
	Date	Amount		
2a				
2b				
2c				
2d	See List	34536.28		
2	Total D.I.T.	34536.28		
3	Total Additions		34536.28	
	Deductions			
	Outstanding Checks			
4	(Attach list)	-		
5	See List	88103.48		
6	Total Deductions		88,103.48	
7	Net Reconciling Items			(53,567.20)
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>		92,916.16

9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>		92,916.16
	Reconciling Items:			
	Additions			
10	Interest Earned			
11	Other (Explain)			
12	Total Additions		0.00	
	Deductions			
13	Bank Charges			
14	Other			
15	Total Deductions		0.00	
16	Net Reconciling Items			-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>		92,916.16

## OUTSTANDING CHECKS

[illegible]

## RECONCILING ITEMS

<b>Bank Name</b>	PNC	<b>Prepared by:</b>	Michael Falkowski
<b>Account Number</b>	80-3598-1095	<b>Date:</b>	9/18/2017
<b>Statement Date</b>	7/31/2017	page 3 of 3	
<b>Fund/Funds</b>	AGENCY/SUMMER		

Account Number		
<b>Additions</b>	<b>Description</b>	<b>Amt</b>
July 2017	GF Owes Agency for Transfer	\$ 19.50
July 2017	GF Owes Agency for Missed Transfers	\$ 34,516.78
	TotalL	\$ 34,536.28
<b>Deductions</b>	<b>Description</b>	<b>Amt</b>
July 2017	Agency Owes GF for Summer Pay Payments	\$ 77,446.81
July 2017	Agency Owes GF for Missed Healthcare Transfers	\$ 2,314.94
July 2017	Agency Owes GF for FSA Payment	\$ 19.50
July 2017	Agency Owes Payroll for Summer Pay Memorandums	\$ 8,322.23
<b>TOTAL CHECKS OUTSTANDING:</b>		<b>\$ 88,103.48</b>

## BANK RECONCILIATION

<b>Bank Name</b>		PNC		<b>Prepared by:</b> Michael Falkowski	
<b>Account Number</b>		80-3598-1618		<b>Date:</b> 9/18/2017	
<b>Statement Date</b>		7/31/2017			
<b>Fund/Funds</b>		STUDENT ACT		page 1 of 3	

1	<b>Balance per Bank</b>	<b>7/31/2017</b>	41,371.34
	Reconciling Items		
	Additions		
	Deposits in Transit		
	Date	Amount	
2a			
2b			
2c			
2d	See list	0.00	
2	Total D.I.T.	0.00	
3	Total Additions		0.00
	Deductions		
	Outstanding Checks		
4	(Attach list)	1,000.00	
5	See List		
6	Total Deductions		1,000.00
7	Net Reconciling Items		(1,000.00)
8	<b>Adjusted Balance per Bank as of</b>	<b>7/31/2017</b>	40,371.34

9	<b>Bal. per Board Secretary's Records as of</b>	<b>7/31/2017</b>	40,371.34
	Reconciling Items:		
	Additions		
10			
11			
12	Total Additions		0.00
	Deductions		
13			
14			
15	Total Deductions		0.00
16	Net Reconciling Items		-
17	<b>Adjusted Board Secretary's Balance as of</b>	<b>7/31/2017</b>	40,371.34

## OUTSTANDING CHECKS

[illegible]

## RECONCILING ITEMS

<b>Bank Name</b>	PNC	<i>page 3 of 3</i>	<b>Prepared by:</b>	Michael Falkowski
<b>Account Number</b>	80-3598-1618		<b>Date:</b>	9/18/2017
<b>Statement Date</b>	7/31/2017			
<b>Fund/Funds</b>	STUDENT ACT			
Account Number				
Additions	Description	Amt		
		\$ -		
Deductions	Description	Amt		
July 2017	Student Activity Account Owes GF for Deposit	\$ 1,000.00		
<b>TOTAL CHECKS OUTSTANDING:</b>		\$ 1,000.00		

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:16194	8/28/17	Glass Doctor Per Quote # 50661	158.67	P201800087	11-000-260-420-000-000
G:16195	8/31/17	Panico's Teacher/Parent Workshop	648.00	P201800132	11-190-100-610-000-000
G:16196	9/15/17	Really Good Stuff, Inc. World Language Supplies	1,008.97	P201800129	11-190-100-610-000-000
G:16197	9/15/17	W.B. Mason Co., Inc. 15 Cases 8 1/2 X 11 Copy Paper	322.05	P201800119	11-190-100-610-000-000
		4 - 5 Classroom Supplies	89.48	P201800028	11-190-100-610-000-000
		5 Cases 8 1/2 X 11 Copy Paper	107.35	P201800119	11-000-230-610-000-000
Total Check Amount:			518.88		
G:16198	9/15/17	Curriculum Associates, LLC Per Quote # 121778.1	16,900.00	P201800090	20-231-100-600-000-000
G:16199	9/15/17	Learning.com Annual Building License 2017-2018	3,500.00	P201800092	11-190-100-390-000-000
G:16200	9/15/17	Scholastic, Inc. K-1 Classroom Supplies	142.78	P201800081	11-190-100-610-000-000
		Middle school supplies	449.50	P201800081	11-190-100-610-000-000
		S&H - Middle School Supplies	38.07	P201800081	11-190-100-610-000-000
		S&H - 4-5 Supplies	38.07	P201800081	11-190-100-610-000-000
		S&H - K-1 Supplies	38.07	P201800081	11-190-100-610-000-000
		S&H - 2nd Grade Supplies	38.07	P201800081	11-190-100-610-000-000
		4-5 Classroom Supplies	359.55	P201800081	11-190-100-610-000-000
		4-5 Classroom Supplies	126.50	P201800081	11-190-100-610-000-000
		4-5 Classroom Supplies	175.23	P201800081	11-190-100-610-000-000
		2-3 Classroom Supplies	148.50	P201800081	11-190-100-610-000-000
		K-1 Classroom Supplies	121.00	P201800081	11-190-100-610-000-000
Total Check Amount:			1,675.34		
G:16201	9/15/17	Spruce Industries September Supplies	326.00	P201800120	11-000-260-610-000-000
G:16202	9/15/17	LAZEL General Instructional Supplies	33.32	P201800127	11-190-100-390-000-000
G:16203	9/15/17	TCI History Alive	7,056.35	P201800122	20-231-100-600-000-000
G:16204	9/15/17	Blackboard Connect K-12 2017-2018 Annual renewal	756.00	P201800125	11-000-230-890-000-000



## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:16205	9/15/17	CAROLINA BIOLOGICAL SUPP			
		Middle School Supplies	47.46	P201800083	11-190-100-610-000-000
		S&H	0.00	P201800083	11-190-100-610-000-000
		Middle School Supplies	58.09	P201800084	11-190-100-610-000-000
		S&H	0.00	P201800084	11-190-100-610-000-000
Total Check Amount:			105.55		
G:16206	9/15/17	Wilson Language Training Corp.			
		K-1 Classroom Supplies	583.20	P201800096	11-190-100-610-000-000
G:16207	9/15/17	Pearson Education, Inc.			
		1st & 2nd Grade Classroom Supplies	107.94	P201800131	11-190-100-610-000-000
G:16208	9/15/17	Action Data Services			
		Payroll services 2017-2018	133.20	P201800104	11-000-251-330-000-000
		Payroll services 2017-2018	9.22	P201800104	11-000-251-330-000-000
		Payroll services 2017-2018	23.18	P201800104	11-000-251-330-000-000
		Payroll services 2017-2018	130.90	P201800104	11-000-251-330-000-000
		Payroll services 2017-2018	16.20	P201800104	11-000-251-330-000-000
		Payroll services 2017-2018	120.96	P201800104	11-000-251-330-000-000
Total Check Amount:			433.66		
G:16209	9/15/17	Horizon Blue Cross Blue Shield of NJ			
		Dental Insurance 2017-2018	2,983.37	P201800071	11-000-290-270-000-000
G:16210	9/15/17	Oriental Trading			
		K-1 Classroom Supplies	72.94	P201800098	11-190-100-610-000-000
G:16211	9/15/17	Bosland's Learning Plus, Inc.			
		SPED Supplies	25.95	P201800091	11-190-100-610-000-000
G:16212	9/15/17	Fun and Function			
		K-1 Classroom Supplies	34.93	P201800095	11-190-100-610-000-000
G:16213	9/15/17	Nicky's Folders			
		K-1 Classroom Supplies	120.00	P201800097	11-190-100-610-000-000
G:16214	9/15/17	Edmentum			
		Reading Eggs Subscription	1,936.00	P201800099	11-000-260-390-000-000
G:16215	9/15/17	Newsela			
		Per Quote # 0031659	3,432.00	P201800089	11-190-100-390-000-000
G:16216	9/15/17	Kean University			
		Registration for Jacqueline Martin	99.00	P201800022	11-000-251-580-000-000
G:16217	9/15/17	Softnetworks LLC			
		Chromebook Repairs	4,131.00	P201800124	11-000-252-610-000-000

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:16218	9/15/17	Staples Advantage			
		General Office Supplies	306.63	P201800080	11-190-100-610-000-000
		General Office Supplies	6.99	P201800080	11-190-100-610-000-000
		General Office Supplies	56.37	P201800080	11-190-100-610-000-000
		Middle School Supplies	28.98	P201800082	11-190-100-610-000-000
		Middle School Supplies	21.99	P201800082	11-190-100-610-000-000
		Middle School Supplies	27.75	P201800082	11-190-100-610-000-000
		Middle School Supplies	30.19	P201800082	11-190-100-610-000-000
		General Office Supplies	143.81	P201800113	11-190-100-610-000-000
		General Office Supplies	308.23	P201800133	11-000-230-610-000-000
		Total Check Amount:	930.94		
G:16219	9/15/17	AmSan			
		September Supplies	108.66	P201800079	11-000-260-610-000-000
		September Supplies	776.98	P201800079	11-000-260-610-000-000
		Plant Supplies	1,338.44	P201800128	11-000-260-610-000-000
		September Supplies	78.00	P201800121	11-000-260-610-000-000
		Food Service Supplies	309.89	P201800130	60-910-310-610-000-001
		Total Check Amount:	2,611.97		
G:16220	9/18/17	SchoolMint, Inc.			
		Annual License 2017-2018	6,000.00	P201800151	20-231-100-600-000-000
G:16221	9/18/17	Cascade School Supplies			
		SPED Supplies	33.39	P201800046	11-190-100-610-000-000
		Middle School Supplies	554.06	P201800057	11-190-100-610-000-000
		3rd Grade Supplies	22.00	P201800064	11-190-100-610-000-000
		3rd Grade Supplies	83.35	P201800059	11-190-100-610-000-000
		4 - 5 Classroom Supplies	194.12	P201800027	11-190-100-610-000-000
		Total Check Amount:	886.92		
G:16222	9/18/17	Staples Advantage			
		General Office Supplies	39.89	P201800126	11-190-100-610-000-000
		General Office Supplies	31.29	P201800126	11-190-100-610-000-000
		ASP Supplies	49.95	P201800134	61-800-330-610-001-000
		Total Check Amount:	121.13		
G:16223	9/18/17	CDW Government			
		Per Quote # JCSW284	1,950.00	P201800085	20-231-200-300-000-000
		Per Quote # JCSW284	2,681.28	P201800085	20-231-200-300-000-000
		Per Quote # JCSW284	13,465.50	P201800085	20-231-200-300-000-000
		Total Check Amount:	18,096.78		
G:16224	9/18/17	Direct Energy Business			
		Energy 2017-2018	35.19	P201800075	11-000-260-620-000-000
G:16225	9/18/17	School Business Office			
		SBA Services	7,200.00	P201800066	11-000-251-330-000-000
		Supplies	200.00	P201800066	11-000-251-610-000-000
		Total Check Amount:	7,400.00		

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:16226	9/18/17	HOME DEPOT Summer Cleaning Supplies	563.22	P201800003	11-000-260-610-000-000
G:16227	9/18/17	Viking Termite & Pest Control, Inc. Annual Pest Control Maintenance	88.00	P201800070	11-000-260-390-000-000
G:16228	9/18/17	Verizon Wireless Phone Service 2017-2018	51.92	P201800109	11-000-230-530-000-000
G:16229	9/18/17	XTel Communications Phone Service 2017-2018	2,171.84	P201800105	11-000-230-530-000-000
G:16230	9/18/17	PSE&G Gas and Electric 2017-2018	10,544.18	P201800074	11-000-260-620-000-000
G:16231	9/18/17	Frank's Building Supply Co. Building Supplies 2017-2018	129.18	P201800115	11-000-260-610-000-000
G:16232	9/18/17	Ecoshred Shredding Service 2017-2018	50.00	P201800103	11-000-260-610-000-000
G:16233	9/18/17	Driscoll Foods After School Program Snacks	330.51	P201800145	61-800-330-610-000-000
G:16234	9/19/17	Eastern Fire & Safety LLC Repair of Sprinkler System	2,064.38	P201800116	11-000-260-390-000-000
G:16235	9/19/17	LAKESHORE LEARNING MATERIALS General Office Supplies	12.76	P201800117	11-190-100-610-000-000
G:16236	9/19/17	Cintas Corporation 2017-2018 Monthly Service	126.61	P201800111	11-000-260-610-000-000
G:16237	9/19/17	Core BTS August & September 2017	2,150.00	P201800149	11-000-252-610-000-000
G:16238	9/19/17	De Lage Landen Financial Services, Inc. Annual Copy Machine Lease	962.10	P201800077	11-000-230-530-000-000
G:16239	9/19/17	Yager Lawn Maintenance, LLC 2017-2018 Lawn Service	1,050.00	P201800110	11-000-260-390-000-000
G:16240	9/19/17	Johanna Safranski Inservice for staff	120.00	P201800153	11-000-251-580-000-000
G:16241	9/19/17	United Cooling & Refrigeration, Inc. HVAC Repair 08/01/2018	1,338.81	P201800152	11-000-260-390-000-000
		HVAC Repair 08/16/2017	511.04	P201800152	11-000-260-390-000-000
Total Check Amount:			1,849.85		
G:16242	9/19/17	Eric B. Chandler Health Center School Physician Services	399.99	P201800154	11-000-213-610-000-000

## All Bank Accounts Included

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
G:16243	9/19/17	ULINE Remaining Balance - P201700560	13.89	P201800155	11-000-260-610-000-000
G:16244	9/19/17	Atlantic Tomorrows Office Fax Machine Lease 08/11/2017-08/10/2018	376.00	P201800156	11-000-230-610-000-000
G:16245	9/19/17	Quality Planners Middle School Planners 2017-2018 - (Students p	518.18	P201800157	11-190-100-610-000-000
G:16246	9/19/17	National Technical & Technology Electrical, LL Gym Light Repair	60.00	P201800158	11-000-260-390-000-000
G:16247	9/19/17	AFA Protective Systems, Inc. Burglar Alarm 09/01/2017-11/30/2017	412.80	P201800160	11-000-260-390-000-000
G:16248	9/19/17	Orchard Hill S.W.M Sharps Collection	98.00	P201800161	11-000-213-610-000-000
G:16249	9/19/17	Public Employees' Retirement System April 2017 Late Monthly Transmittal	25.28	P201800162	11-000-290-240-000-000
G:16250	9/19/17	Teachers' Pension and Annuity Fund April 2017 Late Monthly Transmittal	72.23	P201800163	11-000-290-240-000-000
G:16251	9/19/17	Treasurer, State of New Jersey BFCE Registration Renewal Fee	166.00	P201800164	11-000-230-890-000-000
G:16252	9/19/17	Johnston Law Firm, LLC Legal Fees and Costs - Labor Relations	110.00	P201800165	11-000-230-331-000-000
G:16253	9/19/17	Pitney Bowes Lease of Postage Meter	146.37	P201800166	11-000-230-530-000-000
G:16254	9/19/17	CNA Surety Annual Premium - Bond # 63305706	683.75	P201800167	11-000-251-330-000-000

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The Grand Total of all Checks from Fund 11 is:	59,333.56
The Grand Total of all Checks from Fund 20 is:	48,053.13
The Grand Total of all Checks from Fund 60 is:	309.89
The Grand Total of all Checks from Fund 61 is:	380.46

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**The Grand total of all checks for this period is: 108,077.04**

GEORGE STREET PLAYHOUSE EDUCATION 2017-2018						
Theatre at the Core Budget for Six Classrooms in 2nd, 4th and 6th Grades						
General Categories				Total Estimated Costs		Total Cost for School
Teacher Training/Planning/Assessment:						
	a)	Pre-residency planning/assessment (Stakeholders)		a)	\$900.00	\$900.00
	b)	TA pre-residency planning session (TA/Educators)		b)	\$900.00	\$900.00
	c)	Mid-residency planing sessions		c)	\$900.00	\$900.00
	d)	Post-residency assessment		d)	\$600.00	\$600.00
	e)	Observation		e)	\$900.00	\$900.00
Materials						
	a)	Project Supplies (est)		a)	\$600.00	\$600.00
Tour Performance						
	a)	1 Performances of GSP Education Touring Company		a)	\$4,200.00	\$0.00
		(@ \$1,400 per performance)				
Theatre at the Core Curriculum Activities						
	a)	Artist-in-Residence (10 sessions @ \$100 per session x 2 classes)		a)	\$6,000.00	\$6,000.00
	b)	Curriculum Design / Lesson Planning (20 lessons @ \$25 per)		b)	\$1,500.00	\$750.00
Measurement Expense						
	a)	Evaluation Expense (Baseline, Exit)		a)	\$1,500.00	\$0.00
Project Personnel						

	a) Education Director		a) \$3,000.00	\$0.00
	b) Theatre at the Core School-based Manager		b) \$3,000.00	\$2,250.00
	c) Project Coordinator		b) \$0.00	\$0.00
<b>Project / Other</b>				
	a) Photo Documentation (Optional)		a) \$900.00	\$900.00
	b) Narrative Documentation of Residency		b) \$600.00	\$300.00
	c) Miscellaneous		c) \$600.00	\$300.00
	d) Travel		d) \$1,500.00	\$1,500.00
<b>Project Totals</b>			<b>\$27,600.00</b>	<b>\$16,800.00</b>

State of New Jersey  
DEPARTMENT OF HUMAN SERVICES  
Commission For The Blind and Visually Impaired

**School Contract**  
**Academic Year: 2017 - 2018**

**Date of Contract:** 09/01/2017      **Student:** Long, Raritan  
**Resident District:** Greater Brunswick Charter School      **Date of Birth:** 12/23/2010

<b>Level of Service:</b>	<b>Start Date:</b>	<b>End Date:</b>	<b>Cost:</b>
Education Level 1	09/01/2017	06/30/2018	\$1,900.00

The local school district agrees that the student named above is to receive educational services provided by the New Jersey Commission for the Blind and Visually Impaired. Services will be based upon the student's previous assessment, functional vision, educational needs and skill development. Reimbursement shall be in accordance with the Memorandum of Understanding signed by the Department of Human Services and the Department of Education.

**"School districts that contract with CBVI would, if not covered by FERPA, be considered Business Associates under HIPAA and required to sign a Business Associates Agreement (BAA) to safeguard protected health information (PHI). The BAA is unnecessary in with school districts that are covered by FERPA."**

**This Level of Service Agreement and cost will be in effect from September 1, 2017 - June 30, 2018. Cost will be adjusted for students who receive services during part of the academic year.**

Either party may terminate this agreement by providing, in writing, their intent to terminate the agreement with a minimum of thirty (30) days notice, and any fees will be adjusted on a prorated basis.



06/15/2017

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Eva Scott, Director of Blindness Education

**School Approval for Reimbursement:**

X

**Date:**

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Print Name and Title

Please return SIGNED contract to:

Tammy Cordwell, Education Supervisor  
New Jersey Commission for the Blind and Visually Impaired  
100 Daniels Way  
Freehold, NJ 07728  
VOICE: (732)308-4001  
FACSIMILE: (732)308-4104  
E-MAIL: Tammy.Cordwell@dhs.state.nj.us

Primary Caseload Number: 0433E



## State of New Jersey

DEPARTMENT OF HUMAN SERVICES  
COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED  
153 Halsey Street, P.O. Box 47017  
Newark, NJ 07101  
Telephone: (973) 648-3333 • Fax: (973) 648-3389

CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

ELIZABETH CONNOLLY  
*Acting Commissioner*

DANIEL B. FRYE  
*Executive Director*

June 28, 2017

Dear Charter School Director of Special Services:

The New Jersey Legislative Budget Law for the 2017/2018 academic year again requires that the New Jersey Commission for the Blind and Visually Impaired (NJCBVI) request reimbursement for education services provided to each Local Education Agency (LEA) including Charter Schools. For each student in your Charter School who is eligible to receive Commission Blindness Education Services, please find a **Request to Provide Services Contract** indicating the recommended **Level of Service** for each student served by NJCBVI. Annual goals and objectives outlining services have been individually developed for each student. These services will assist you to provide all or a large part of the accommodation requirements as determined by the ADA, IDEIA 2004, and Section 504 of the Rehabilitation Act.

### **Request to Provide Services Contract:**

Students will not receive Commission education services without a signed contract. Enclosed please find service contract(s) to be signed and returned to the Commission no later than November 1, 2017 to assure service delivery for the entire 2017/2018 academic year. Please note the reimbursement fees for services remain unchanged for the 2017/2018 school year. (Level 1-\$1,900, Level 2- \$4,500, Level 3- \$12,600 and Level 4-\$14,300). The dollar amount is listed on each individual service contract.

### **Level of Service Determination:**

A certified Teacher of the Blind or Visually Impaired (TVI) employed by NJCBVI recommends to the IEP team, the level of service to be provided to your student(s) based upon individual student need. It is the responsibility of the IEP team to work in collaboration with the TVI to reach an agreement regarding the level of service based on individual needs of the student.





## State of New Jersey

### DEPARTMENT OF HUMAN SERVICES COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED

153 Halsey Street, P.O. Box 47017

Newark, NJ 07101

Telephone: (973) 648-3333 • Fax: (973) 648-3389

**CHRIS CHRISTIE**  
*Governor*

**KIM GUADAGNO**  
*Lt. Governor*

**ELIZABETH CONNOLLY**  
*Acting Commissioner*

**DANIEL B. FRYE**  
*Executive Director*

#### Method of Payment:

The Charter School will make payment directly to the New Jersey Commission for the Blind and Visually Impaired in the amount indicated on the service contract. **If the student leaves the Charter school, it is the responsibility of the Charter school to contact the Commission, in order to terminate the contract (if the student leaves prior to the beginning of services) or prorate the contract (if the student leaves after services have begun). Otherwise, the district will be charged the full amount.** All contracts are prorated for those students who attend the Charter School for a portion of the school year.

#### Education Services Reports:

During the month of August, the Commission will distribute reports detailing the blindness education supports and services provided to your student(s) during the 2017/2018 academic year. These reports are sent to your Charter School as well as the student's parent or legal guardian.

If you have any questions or need additional information, please contact the local Education Supervisor listed at the bottom left-hand corner of the service contract. You may also call me directly at (973) 648-4300 (office) or (973) 508-5145 (mobile) for more information. You may also email me at [eva.scott@dhs.state.nj.us](mailto:eva.scott@dhs.state.nj.us).

Sincerely,

*Eva Scott*

Eva Scott  
Director of Blindness Education  
Encl.

## **AGREEMENT FOR SCHOOL PSYCHOLOGIST SERVICES**

**This agreement** is by and between the GREATER BRUNSWICK CHARTER SCHOOL (hereinafter the “School”) and DR. BROOKE ZALL-CRAWFORD. (hereinafter “Contractor”).

### **WITNESSETH**

**Whereas** the School provides special education services to certain disabled students; and

**Whereas**, the Contractor is a professional trained in School Psychology and holds a certificate as a School Psychologist, duly issued by the New Jersey Department of Education; and

**Whereas**, the School desires to engage Contractor’s services during the 2017-2018 school year.

**Now, Therefore**, in consideration of the foregoing and for other good and valuable consideration, it is hereby agreed by and between the parties hereto as follows:

1. **Term.** This agreement shall commence on September 1, 2017 and end on June 20, 2018.

This agreement may be extended if both the school and the Contractor agree to an extension.

2. **Definitions:** Under this agreement, the term “School” shall mean the Greater Brunswick Charter School.
3. **Duties:** Contractor shall perform all the duties commensurate with holding a School Psychologist position, in connection with conducting student evaluations, writing evaluation reports and attending IEP meetings and other meetings; and any and all other duties mutually agreed by the Contractor and School’s Education Director.
4. **Work Schedule:** Contractor shall be available to work at the School when school is in session at such times as may be mutually agreed upon. Contractor shall work under the control and supervision of the Education Director with regards to all aspects of his / her services under this agreement.
5. **Payments:** Contractor shall be paid by the School for his / her services under this agreement at a rate of \$400.00 per evaluation conducted (including writing necessary evaluation reports), \$100.00 per Eligibility Determination, \$250.00 per IEP, and \$90.00 per hour for attendance at meetings, in person or telephone consultations with the Education Director or other school staff, or in service professional development and preparation therefor. In addition, the School shall pay the Contractor an annual retainer of \$1000.00. The School shall not provide the Contractor any other compensation, benefits or payments, including life, disability, dental, prescription or major medical insurance coverage, pension, profit sharing, paid vacation, similar benefits normally provided by the School or its employees.
6. **Independent Contract:** Contractor shall perform services pursuant to this agreement as an independent contractor. The School shall not employ the Contractor. Nothing in this

[SHORTENED TITLE UP TO 50 CHARACTERS]3

agreement shall be construed to create an employment relationship between Contractor and the School.

7. **Condition of Engagement:** Contractor acknowledges that his / her engagement is specifically contingent upon the following:

(a) Contractor must, at all times during the period of engagement meet and maintain his / her professional certification required by the State of New Jersey Department of Education and all other New Jersey State Statutes and regulations required for the Contractor's position.

(b) Contractor at all times shall comply with the Policies of the School's Board of Trustees and all Administrative Directives of the Education Director; and

8. **Termination.** Either party can terminate this Agreement, with or without cause, upon thirty (30) days written notice to the other party.

9. **Criminal History Background Check.** Contractor shall file with the school proof of a criminal history background check performed in accordance with N.J.S.A. 18A:6-7.1.

Contractor shall not commence services or receive payments under this agreement until said filing. During the term of the agreement, Contractor shall notify the School immediately upon his / her arrest or conviction for any criminal offense.

10. **Assignment:** Neither this Agreement, nor any of the rights, duties or obligations of Contractor, or the School hereunder, may be assigned or otherwise delegated by the Contractor without prior written consent of the Director of Education.

11. **Insurance:** Contractor shall procure a general liability insurance policy covering both personal and property damage in an amount not less than one million dollars

[SHORTENED TITLE UP TO 50 CHARACTERS]4

(\$1,000,000), naming the School as an additional insured. Contractor shall provide the School proof of said insurance coverage.

**12. Forum Selection:** The parties stipulate that the New Jersey Superior Court, Middlesex County Vicinage, shall have sole and exclusive jurisdiction to resolve any dispute between the parties arising out of this agreement.

**13. Modification of Agreement.** Neither this Agreement nor any portion or provision of this Agreement may be changed, modified, amended, waived, supplemented, discharged, cancelled, or terminated orally or by the course of dealing, in any manner other than that by a modification in writing, signed by the Chair of the School's Board of trustees.

**14. Entire Agreement.** This Agreement cancels, merges or supersedes all prior and contemporaneous understandings and agreements relating to the subject matter of this Agreement, written or oral, between the parties hereto and contains the entire agreement of the parties hereto, and the parties hereto have no agreement, representations or warranties relating to the subject matter of this Agreement which are not set forth herein. This Agreement shall not be amended, modified or supplemented in any manner whatsoever except as otherwise provided herein or in writing signed by each of the parties hereto.

**15. Severability.** Except as otherwise expressly provided herein, if any provisions of this agreement shall be adjudicated to be invalid or unenforceable in any action or proceeding, whether in its entirety or in any portion, then such part shall be deemed amended, if possible, or deleted, as the case may be, from the Agreement in order to render the remainder of the Agreement and any provision thereof both valid and

[SHORTENED TITLE UP TO 50 CHARACTERS]5

enforceable. Any such deletion or amendment shall apply only where the court rendering the same has jurisdiction.

16. **Compliance with Laws.** Contractor and the School agree that in the performance of his / her duties under this Agreement he/she will not, directly or indirectly, violate or assist to cooperate with any other party in violating any of the provisions of any applicable health, safety, housing, environmental, or other laws in the United States, or any state or subdivision thereof, including all laws protecting student confidentiality.

17. **Signatures.** By signing the Agreement, Contractor acknowledges that they have read it; they agree with everything in it; they have been advised to consult with an attorney of their choice prior to signing this Agreement and they have signed this agreement knowingly and voluntarily.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal on this day.

WITNESS

\_\_\_\_\_

Contractor

\_\_\_\_\_

Date

ATTEST

GREATER BRUNSWICK CHARTER SCHOOL

\_\_\_\_\_

Business Administrator/ Board Secretary

 8/22/17

Education Director

Date

[SHORTENED TITLE UP TO 50 CHARACTERS]6

Approved by the Greater Brunswick Charter School Board of trustees on \_\_\_\_\_.

• • [SHORTENED TITLE UP TO 50 CHARACTERS]7



**NEW JERSEY STATE DEPARTMENT OF EDUCATION  
MANDATED "TUITION CONTRACT" (N.J.A.C. 6A:23A-18.4(a)13)  
FOR A PUPIL PLACED BY A CHARTER SCHOOL IN AN  
APPROVED PRIVATE SCHOOL FOR STUDENTS WITH DISABILITIES  
(Tuition Paid by a N.J. District of Residence)  
\_\_\_x\_\_\_ School Year (Any time period July to June)  
\_\_\_ Extraordinary Services (Any time period July to June)  
(Shall be used for both, mark one or both)**

AGREEMENT dated this **Fifth** day of **July**, 2017, between the **Greater Brunswick Charter School**, in the County of **Middlesex** in the State of New Jersey (hereinafter referred to as the "CHARTER SCHOOL"), the **New Brunswick Board of Education**, in the County of **Middlesex** in the State of New Jersey (hereinafter referred to as the "DISTRICT OF RESIDENCE" and **CHA Learning Centers, Inc. t/a Honor Ridge Academy**, an approved private school for students with disabilities (40-8400-001 ) in the State of New Jersey (hereinafter referred to as the "APPROVED PRIVATE SCHOOL").

**WITNESSETH**

NOW, THEREFORE, in consideration of the covenants herein contained, the parties agree as follows:

1. The DISTRICT OF RESIDENCE agrees to purchase from the APPROVED PRIVATE SCHOOL the educational services described in the pupil's individualized education program for **Sean Caporoso** a resident pupil from the DISTRICT OF RESIDENCE. The APPROVED PRIVATE SCHOOL agrees to provide the educational services described in the pupil's individualized education program to **Sean Caporoso** in accordance with the applicable New Jersey Statutes and the rules and regulations of the State Board of Education.
2. This agreement shall be in effect for the 2017 - 2018 School Year. The educational services shall commence on **July 5, 2017**, therefore the total number of billable days will be **213**.
3. Under the New Jersey Special Education Medicaid Initiative (SEMI) Program, the DISTRICT OF RESIDENCE shall bill Medicaid for the related services that the APPROVED PRIVATE SCHOOL provides to pupils pursuant to this AGREEMENT and in accordance with each pupil's individualized education program. The DISTRICT OF RESIDENCE, the CHARTER SCHOOL and the APPROVED PRIVATE SCHOOL agree to comply with all the requirements promulgated by the Commissioner of Education and the State Board of Education, as applicable.
4. Tuition charges, as a part of this AGREEMENT, as well as the payment of same shall be made in accordance with the applicable New Jersey Statutes and the rules and regulations

of the State Board of Education. Complete 4A for any time period a pupil is enrolled during the July through June school year and, if applicable, 4B for extraordinary services for any time period a pupil is enrolled during the July through June school year.

- A. JULY TO JUNE SCHOOL YEAR - The DISTRICT OF RESIDENCE agrees to pay the APPROVED PRIVATE SCHOOL each month a tentative tuition charge based upon a per diem rate of \$397.00 for the total number of days such pupil was enrolled during the month. The per diem rate was determined by dividing the tentative tuition rate for the school year of \$84,561.00 by the estimated number of days school will be in session, but not less than 180 days (July through June) of 213 and rounding to the nearest two decimal places. For July through August, if applicable, such pupil will be enrolled for 30 days for a total tentative tuition charge of \$11,910.00, and/or for September through June, if applicable, such pupil will be enrolled for 183 days for a total tentative tuition charge of \$72,651.00. The July through June total tentative tuition charge will be \$84,561.00. For audit purposes, the number of days the APPROVED PRIVATE SCHOOL was actually in session from July through June will be used to determine the per diem rate.
- B. EXTRAORDINARY SERVICES - The DISTRICT OF RESIDENCE agrees to pay the APPROVED PRIVATE SCHOOL each month a tentative tuition charge for extraordinary services based upon a per diem rate of \$n/a (two decimal places) for the total number of days such pupil was enrolled during the month the service was provided. The per diem rate was determined by dividing the estimated cost of the services for the school year (July through June) of \$n/a by the estimated number of days school will be in session (July through June) of n/a and rounding to the nearest two decimal places. For July through August, if applicable, such pupil will be enrolled for n/a days for a total tentative tuition charge of \$n/a (two decimal places), and/or for September through June, if applicable, such pupil will be enrolled for n/a days for a total tentative tuition charge of \$n/a (two decimal places). The July through June total tentative tuition charge will be \$n/a (two decimal places). For audit purposes, the number of days the APPROVED PRIVATE SCHOOL was actually in session from July through June will be used to determine the per diem rate.
- C. PAYMENT OPTIONS - In accordance with N.J.A.C. 6A:23A-18.2(h), the APPROVED PRIVATE SCHOOL has the option of billing in accordance with N.J.A.C. 6A:23A-18.2(h)2i or N.J.A.C. 6A:23A-18.2(h)2ii. The APPROVED PRIVATE SCHOOL shall use the same option for all students enrolled in the APPROVED PRIVATE SCHOOL. The option chosen is marked with an "X":
- X Option 1. In accordance with N.J.A.C. 6A:23A-18.2(h)2i, the DISTRICT OF RESIDENCE shall pay the APPROVED PRIVATE SCHOOL for the disabled the tentative tuition charge no later than the first of each month prior to the services being rendered. For a student already enrolled in the APPROVED PRIVATE SCHOOL, the DISTRICT OF RESIDENCE shall pay the tentative tuition charge by the first day of the second month after services begin. A DISTRICT OF RESIDENCE that fails to pay tuition by the 30<sup>th</sup> day after services begin may be charged interest by the APPROVED PRIVATE SCHOOL calculated at the rate of one percent per month on the unpaid balance.

For a student enrolled after the first of the month, the DISTRICT OF RESIDENCE shall pay the tentative tuition charge for the first two months of enrollment no later than 60 days after the first day services begin. Payment in subsequent months is due by the first of each month prior to the services being rendered. A DISTRICT OF RESIDENCE that fails to pay tuition by the 30<sup>th</sup> day after services begin may be charged interest by the APPROVED PRIVATE SCHOOL calculated at the rate of one percent per month on the unpaid balance.

5. The APPROVED PRIVATE SCHOOL agrees to provide the DISTRICT OF RESIDENCE with a monthly tuition bill based on a per diem rate times the number of enrolled days. The APPROVED PRIVATE SCHOOL agrees to provide the DISTRICT OF RESIDENCE and the CHARTER SCHOOL with a monthly report showing this pupil's attendance. Monthly tuition bills shall include appropriate pupil identification and the total number of days each pupil was enrolled during the month.
6. The APPROVED PRIVATE SCHOOL agrees to record this pupil's attendance in a public school register as required by the rules and regulations of the State Board of Education.
7. In order to verify the certified actual cost per pupil and final tuition rate charged per pupil, the APPROVED PRIVATE SCHOOL agrees to have filed with the Department of Education postmarked on or before November 1 the school's certified audited financial statements prepared in the required form by a registered municipal accountant of New Jersey or a certified public accountant of New Jersey who shall hold an uncanceled registration license as a public school accountant for New Jersey. The school's certified audited financial statements shall be based on the July 1 to June 30 school year regardless of the fiscal year of the school. (N.J.A.C. 6A:23A-18.9)
8. The annual certified audited financial statements shall reflect a certified actual cost per pupil and a final tuition rate charged per pupil for the July through June school year in accordance with N.J.A.C. 6A:23A-18.1 et seq. If applicable, the school's certified audited financial statements shall also reflect the certified actual cost for the extraordinary service and the final tuition rate charged for the extraordinary service. The certified actual cost per pupil and a final tuition rate charged per pupil may be based on one tuition rate per school location for the school year or separate tuition rates by class type by school location for the school year in accordance with N.J.A.C. 6A:23A-18.2(b). In accordance with N.J.A.C. 6A:23A-18.2(a)2, if the APPROVED PRIVATE SCHOOL proposes to charge a final tuition rate in excess of 10 percent of the tentative tuition rate charged, the APPROVED PRIVATE SCHOOL shall notify each DISTRICT OF RESIDENCE and the Assistant Commissioner of Administration and Finance, Division of Administration and Finance that such increase will be charged and the reason for the increase on or before the applicable dates. If the APPROVED PRIVATE SCHOOL fails to comply, the school may only charge a 10 percent increase.
9. If the tentative tuition rate established by this contractual agreement is greater than the final tuition rate charged, the APPROVED PRIVATE SCHOOL shall return to the DISTRICT OF RESIDENCE the amount by which the tentative tuition charged for this pupil exceeded the final tuition rate charged multiplied by this pupil's actual average daily enrollment for the July through June school year and, if applicable, for the extraordinary

services, in accordance with N.J.A.C. 6A:23A-18.2(l). Average daily enrollment means the sum of the days present and absent divided by the number of days the school was actually in session.

In the event it becomes necessary the APPROVED PRIVATE SCHOOL shall pay the DISTRICT OF RESIDENCE the full amount owed as a result of the school's certified audited financial statements no later than June 30 of the school year in which the audit is received or no later than 30 days after an appeal on an audit is finally resolved, whichever is applicable in accordance with N.J.A.C. 6A:23A-18.2(l). The APPROVED PRIVATE SCHOOL has the option to pay such amount or credit such amount in a subsequent tuition bill.

10. If the tentative tuition rate established by this contractual agreement is less than the final tuition rate charged the APPROVED PRIVATE SCHOOL may charge the DISTRICT OF RESIDENCE all or part of the amount by which the final tuition rate charged multiplied by this pupil's actual average daily enrollment for the July through June school year, and if applicable for the extraordinary services exceeded the tentative tuition charged for this pupil, in accordance with N.J.A.C. 6A:23A-18.2(m). Average daily enrollment means the sum of the days present and absent divided by the number of days the school was actually in session.

In the event it becomes necessary the DISTRICT OF RESIDENCE agrees to pay the APPROVED PRIVATE SCHOOL the amount owed as a result of an adjustment based upon the school's certified audited financial statements in accordance with the payment schedule shown below in 10a. Full payment must be made on a mutually agreed upon date during the second school year (in FY 2019-2020) following the year for which the actual cost per student is certified in accordance with N.J.A.C. 6A:23A-18.2(m).

- 10a. The amount owed is to be paid as follows: by **September 1, 2019**

11. This AGREEMENT may be terminated by the APPROVED PRIVATE SCHOOL in accordance with N.J.A.C. 6A:14-7.7(a) or by the CHARTER SCHOOL in accordance with N.J.A.C. 6A:14-7.7(b). The CHARTER SCHOOL shall convene an IEP meeting according to N.J.A.C. 6A:14-2.3. Written notice shall be provided to the parent and/or guardian of the affected student pursuant to N.J.A.C. 6A:14-2.3. The student may be terminated from the current placement after the CHARTER SCHOOL has provided written notice to the parents according to N.J.A.C. 6A:14-2.3. At or upon the conclusion of the IEP meeting, the CHARTER SCHOOL and the APPROVED PRIVATE SCHOOL shall mutually agree to a termination date. If the parties cannot mutually agree to a termination date, the contract shall terminate on the 16<sup>th</sup> day after written notice of termination was provided to the parents pursuant to N.J.A.C. 6A:14-2.3 provided, however, that the parents have not exercised their rights to disapprove the termination of the services at the APPROVED PRIVATE SCHOOL. If the parent(s) and/or guardian (s) exercise their right to disapprove the termination of services at the APPROVED PRIVATE SCHOOL by requesting mediation or a due process hearing, then the terms and conditions of the contract shall remain in full force and effect, unless the parties otherwise agree or the matter is resolved. The APPROVED PRIVATE SCHOOL may bill the DISTRICT OF RESIDENCE for the number of enrolled days the student is enrolled after the date of the IEP meeting up to and including the date of termination.

The APPROVED PRIVATE SCHOOL upon five consecutive daily absences by this pupil agrees to notify the CHARTER SCHOOL and the DISTRICT OF RESIDENCE in writing, so that the CHARTER SCHOOL and the DISTRICT OF RESIDENCE may investigate the enrollment status of this pupil. If the CHARTER SCHOOL, the DISTRICT OF RESIDENCE or the APPROVED PRIVATE SCHOOL discovers enrollment has ceased due to the actions of the parent(s)/guardian(s) or pupil other than in accordance with N.J.A.C. 6A:14-7.7, the DISTRICT OF RESIDENCE shall be responsible for tuition for the number of enrolled days within the fifteen calendar day notification period after written notification of termination has been given to the APPROVED PRIVATE SCHOOL and the parent(s)/guardian(s) pursuant to N.J.A.C. 6A:14-2.3. If the APPROVED PRIVATE SCHOOL does not notify the CHARTER SCHOOL and the DISTRICT OF RESIDENCE upon five consecutive daily absences by this pupil, the APPROVED PRIVATE SCHOOL waives their right to tuition beyond the five consecutive daily absences, if the pupil does not return.

12. In the event that any dispute arises out of the AGREEMENT the parties will seek to resolve the dispute as expeditiously as possible. Except as may be set forth herein, the interests of this pupil shall be of the foremost concern in resolving such disputes.
13. In the event the approved status of the APPROVED PRIVATE SCHOOL is discontinued by the Department of Education this AGREEMENT shall be terminated. The DISTRICT OF RESIDENCE shall be responsible for tuition for the days the pupil is enrolled.
14. The APPROVED PRIVATE SCHOOL agrees not to assign the services to be provided under this contract or any portion thereof to any other entity. The language contained in section #16 which is required in accordance with N.J.S.A. 10:5-31 and N.J.A.C. 17:27-5.2 which includes the term "subcontractor" does not allow the APPROVED PRIVATE SCHOOL to assign the services.
15. The APPROVED PRIVATE SCHOOL as signatory to this contract agrees to operate in accordance with applicable federal and state laws, and rules and regulations including but not limited to N.J.A.C. 6A:14-7.
16. During the performance of this contract, the contractor agrees as follows:
  - A. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affection or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices

to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause;

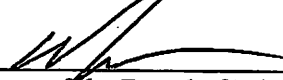
- B. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex;
- C. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment;
- D. The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act;
- E. The contractor or subcontractor agrees to make good faith efforts to afford equal employment opportunities to minority and women workers consistent with Good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2, or Good faith efforts to meet targeted county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2;
- F. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices;
- G. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions;
- H. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions;

- I. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents: 1) Letter of Federal Affirmative Action Plan Approval, 2) Certificate of Employee Information Report, and 3) Employee Information Report Form AA302; and
- J. The contractor and its subcontractor shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be duly executed as of this **Fifth** day of **July, 2017**.

  
\_\_\_\_\_  
Director, Approved Private School

  
\_\_\_\_\_  
President of the Board of Education  
District of Residence

  
\_\_\_\_\_  
Secretary of the Board of Education  
District of Residence

\_\_\_\_\_  
President, Board of Trustees  
Charter School

August 28, 2017

Ms. Vanessa Jones, Education Director  
Greater Brunswick Charter School  
429 Joyce Kilmer Ave.  
New Brunswick, NJ 08901

Dear Vanessa,

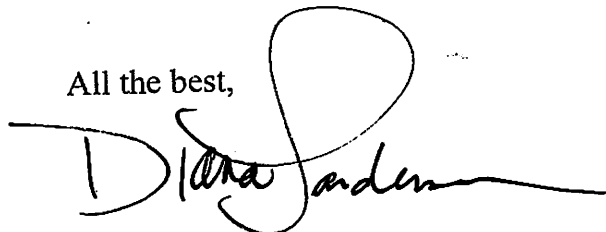
Please accept this letter as my formal resignation with 60 days notice from my position as Art Teacher at Greater Brunswick Charter School.

Thank you so much for seven wonderful years at GBCS. I learned more than I could have imagined about the practice of being a school in support of a community and about creating a learning environment filled with love and guidance. It is a special place I will not soon forget. I thank the school as well for so many incredible opportunities to grow, from working on committees such as Dual Language and Mission to Fruition, to creating new programs, bringing in guests and residencies, managing grants, organizing exhibitions, or traveling abroad representing U.S. teachers. It has been an unparalleled experience. I am very lucky.

My colleagues at GBCS were some of the most thoughtful and caring people I have met. I have created meaningful and lasting connections working through problems, sharing lives, and sometimes being a little silly. I will miss the people.

If there is an opportunity for me to help in some way as I transition to a new school, please let me know.

All the best,

A handwritten signature in black ink, appearing to read "Diana Sanderson". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping underline.

Diana Sanderson  
21 Kelly Court  
Hamilton, NJ 08690



August 23, 2017

Dear Vanessa,

I am excited to officially announce that I have recently been accepted into the Graduate School at Montclair University in pursuit of a Master's Degree in Educational Leadership. As someone who continually seeks leadership opportunities at GBCS -- as team former leader, mentor, committee-member, workshop-facilitator, Union-Treasurer, and supervisor of math curriculum writing one summer—I think it makes sense that I take efforts to advance my understanding of leadership skills and strategies. My coursework begins on September 4, 2017.

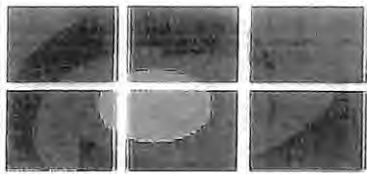
I hope to gain greater insight into what it means and what it takes to be an effective school leader, especially in an increasingly diverse society. I want to develop my ability to communicate clearly, listen closely, analyze data and synthesize feedback in order to increase the effectiveness of my classroom instruction and beyond, in order to best meet the dynamic needs of the school organization. I want to feel like I have the practical skills and theoretical knowledge to helpfully and most effectively guide colleagues, especially novice teachers, as well as to develop my own professional effectiveness with my students and their families.

I will gladly use and share my course training and any practical applications that I believe would benefit my colleagues at GBCS. I am requesting tuition reimbursement for my courses because I believe that GBCS will benefit from my advanced learning. I am the kind of teacher who will openly embrace planning and facilitating staff and parent workshops, just as I have in the past. Any organization needs leaders. I want to continue to be a leader, but one with enriched understanding and supervisor certification.

Thank you for your time.

Sincerely,

Zoë Coleman



# GBCS

Greater Brunswick  
Charter School

## Request For Approval of Graduate Coursework

Name: Yesenia Jimenez Date: Sep 5, 2017

Name of Institution: Dutgers Undergraduate School of Education

Semester to attend: ☒ Fall <sup>2017</sup> ☐ Winter ☐ Spring ☐ Summer

Course to be approved: Ed psy/PRN

Degree/final goal: BA with major in psychology

Yesenia Jimenez Sep 5, 2017  
Applicant's Signature Date

\_\_\_\_\_  
Education Director's Signature Date



# GBCS

Greater Brunswick  
Charter School

## Request For Approval of Graduate Coursework

Name: Yesenia Jimenez Date: Sep 5, 2017

Name of Institution: Rutgers Undergraduate School of Education

Semester to attend: ☒ Fall <sup>2017</sup> ☐ Winter ☐ Spring ☐ Summer

Course to be approved: Human Dev (Birth-20)

Degree/final goal: BA with major in psychology

Yesenia Jimenez  
Applicant's Signature

Sep 5, 2017  
Date

\_\_\_\_\_  
Education Director's Signature

\_\_\_\_\_  
Date



**GBCS**  
Greater Brunswick  
Charter School

## Request For Approval of Graduate Coursework

Name: Yesenia Jimenez Date: Sep 5, 2017

Name of Institution: Rutgers Undergraduate School of Education

Semester to attend: ☒ Fall <sup>2017</sup> ☐ Winter ☐ Spring ☐ Summer

Course to be approved: Intro Clin & sch Psy

Degree/final goal: BA with major in psychology

Yesenia Jimenez  
Applicant's Signature

Sep 5, 2017  
Date

\_\_\_\_\_  
Education Director's Signature

\_\_\_\_\_  
Date



# GBCS

Greater Brunswick  
Charter School

## Request For Approval of Graduate Coursework

Name: Yesenia Jimenez Date: Sep 5, 2017

Name of Institution: Rutgers undergraduate School of Education

Semester to attend: ☒ <sup>2017</sup> Fall ☐ Winter ☐ Spring ☐ Summer

Course to be approved: Planet Earth

Degree/final goal: BA with major in psychology

Yesenia Jimenez Sep 5, 2017  
Applicant's Signature Date

\_\_\_\_\_  
Education Director's Signature Date

GREATER BRUNSWICK CHARTER SCHOOL  
New Brunswick, NJ 08901

PROFESSIONAL DEVELOPMENT  
SEMINAR APPROVAL

Name: Kristina Markel Today's Date: 9-18-17

Seminar Date: November 28<sup>th</sup>, 2017 Registration Cost: \$375.00

Seminar Title: REWARDS- Reading and Writing Intervention (grades 4-12)

PO should be made to: The College of New Jersey  
(name of organization)

Billing address: P.O. Box 7718, 2000 Pennington Rd. Ewing NJ 08628  
Green Hall 203

Location of seminar/conference: The College of New Jersey

- Please be as specific as possible in completing the information below:

Approximate Mileage: (round trip from school) 50 miles

Other Travel Expenses:

- Transportation costs: (air, car rental, taxi service) \_\_\_\_\_
- Meals (\$3 for breakfast, \$7 for lunch and \$10 for dinner) Total expense: \_\_\_\_\_
- Miscellaneous \_\_\_\_\_

Rationale: (this must be completed to be approved.)

This program is being run through TCNJ Dyslexia center to help increase literacy in the older grades. I would like to go since many literacy interventions focus on younger grades. I can also share what I learn with the middle school and 4-8 SpEd teachers.

Substitute Requirements: ☒ Not Needed ☐ Full Day

☐ Half-Day (From: \_\_\_\_\_ To: \_\_\_\_\_)

Kristina Markel  
Participant Signature

Vann  
Director Signature

\_\_\_\_\_  
Business Administrator Signature

Attachments:

Completed Seminar Registration Form

\*Requisition not necessary

# REWARDS - Reading and Writing Intervention

## Professional Development Workshop Grades 4-12 Educators

### REWARDS®

Grades 4-12

*Show me how to connect  
with vocabulary...*

*Help me break down the words in a  
way that gives them meaning...*

*Give me an approach that lets me  
overcome reading challenges...*

**When I make sense of the words...  
I learn. I grow. I succeed.**



The REWARDS family of short-term reading and writing intervention materials is specifically designed for adolescent struggling learners in grades 4-12. Developed by award-winning author Dr. Anita Archer, these short-term interventions, consisting of 20-25 lessons, produce long-term literacy achievement.

Attend this one-day workshop to learn how REWARDS:

- Increases fluency, vocabulary knowledge, and comprehension skills.
- Increases success in content-area classes.
- Provides practice with the state test questions.
- Refines sentence-writing abilities and sophistication of writing
- Effectively helps all struggling readers.



THE COLLEGE OF NEW JERSEY  
DYSLEXIA INITIATIVE

DATE November 28, 2017

TIME 8:30am - 3:30pm

LOCATION The College of New Jersey  
Ewing, NJ



Voyager Sopris Learning® is part of the Cambium Learning® Group, a leading educational solutions and services company committed to helping all students reach their full potential. Voyager Sopris Learning provides innovative, evidence-based instructional solutions and professional development services to preK-12 students and their teachers.

**\$375.00 per person includes**

- Materials for Your Classroom!
- Certificate of Completion
- 8 hours of Professional Development
- Workshop Materials
- Parking - Refreshments

Registration:

<http://tcnj-rewards.bpt.me>

For Additional Information Contact

George Hefelle

609-771-2540 [aspire@tcnj.edu](mailto:aspire@tcnj.edu)

<https://cpe.tcnj.edu>



# **REWARDS - Reading and Writing Intervention**

## **Professional Development Workshop Grades 4-12 Educators**

### **Why TCNJ Dyslexia Initiative?**

The mission of the Dyslexia Initiative is to become a key resource for families, teachers and schools in New Jersey regarding the identification and education of children with dyslexia and other severe literacy disabilities.

### **Why REWARDS?**

REWARDS is proven to:

Improve students' abilities to decode large, multisyllabic words.

Yield significant increase in fluency.

Be effective with all struggling readers, whether they are English language learners, students with reading disabilities, or students who have simply fallen behind.

Be successfully implemented by a wide variety of educators—teachers, paraprofessionals, and volunteers

### **Who should attend?**

Anyone interested in helping struggling readers in grades 4 - 12.

### **What will I learn?**

Decoding multisyllabic words

Identifying and understanding prefixes and suffixes

Increasing word and passage fluency

Building academic vocabulary

Deepening comprehension

Building self-confidence in reading

Rapid-paced, engaging and explicit instruction for teachers

### **What else?**

Learn about Voyager and Rewards at: <http://www.voyagersopris.com/literacy/rewards/overview>

**This workshop meets the 2 hour professional development requirement as specified in PL 2013 c.105.**

Additional Information

George Hefelle

609-771-2540 [aspire@tcnj.edu](mailto:aspire@tcnj.edu)

<https://cpe.tcnj.edu>



**THE COLLEGE OF NEW JERSEY**  
GRADUATE AND ADVANCING EDUCATION



GREATER BRUNSWICK CHARTER SCHOOL  
New Brunswick, NJ 08901

**PROFESSIONAL DEVELOPMENT**  
**SEMINAR APPROVAL**

Name: Martha Goz Today's Date: 9/11/17

Seminar Date: 11/3/17 Registration Cost: \$0

Seminar Title: Why We Bully: Unconscious Bias

PO should be made to:                       
(name of organization)

Billing address:                     

Location of seminar/conference: New Brunswick

- Please be as specific as possible in completing the information below:

Approximate Mileage: (round trip from school)                     

Other Travel Expenses:

- Transportation costs: (air, car rental, taxi service)
- Meals (\$3 for breakfast, \$7 for lunch and \$10 for dinner) Total expense:
- Miscellaneous

Rationale: (this must be completed to be approved.)

ABS training

Substitute Requirements: ☒ Not Needed ☐ Full Day

☐ Half-Day (From:            To:           )

                      
Participant Signature

                      
Director Signature

                      
Business Administrator Signature

Attachments:

           Completed Seminar Registration Form

\*Requisition not necessary

Online



Martha Goz &lt;martha.goz@greaterbrunswick.org&gt;

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**Thank you for registering for Why We Bully: Unconscious Bias**

1 message

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Elissa Zylbershlag <ezylbershlag@njsbf.org>

Mon, Sep 11, 2017 at 8:23 AM

Reply-To: ezylbershlag@njsbf.org

To: martha.goz@greaterbrunswick.org

**Why We Bully: Unconscious Bias**

Please join us for an interactive workshop that will introduce the participants to the concept of unconscious bias, demonstrate how unconscious bias manifests itself, introduce strategies to address unconscious bias in ourselves and brainstorm ways we can address unconscious bias with students.

**Friday, November 3, 2017 from 9:00 AM to 3:00 PM EDT****New Jersey State Bar Foundation**

New Jersey Law Center

One Constitution Square

New Brunswick, NJ 08901

Thank you again for registering for the "Why We Bully: Unconscious Bias" training on November 3, 2017 from 9am-3pm. Registration and breakfast will begin at 8:30am. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

Please remember that this training requires you to bring a laptop or a tablet. A laptop is preferable although a tablet will work.

There is ample FREE parking adjacent to the building.

If you need to cancel for any reason please contact us immediately at ezylbershlag@njsbf.org or 732-937-7523. We have a wait list of educators interested in attending and limited space.

**NJSBF WORKSHOP "NO SHOW" POLICY:**

If you register for and do not show up at a workshop, we will notify you that you have been placed on our "No Show" list. Should this occur TWO times, you will be removed from our email list.

We understand that things happen that might prevent you from attending a workshop for which you are registered. You may cancel your registration at any time up to the morning of the training by simply emailing ezylbershlag@njsbf.org or by calling 732-937-7523 in order to prevent being placed on the "No Show" list.

The New Jersey State Bar Foundation is a nonprofit philanthropic and educational organization. Funding is furnished by the IOLTA Fund of the Bar of New Jersey and limited to providing education to the public. The Foundation is dedicated to fulfilling its mission despite limited funding that is significantly impacted by market interest rates. Your cooperation in honoring your registration at our free workshops is essential.

**Personal Information**

Prefix:	Ms
First Name:	Martha
Last Name:	Goz
School Name	Greater Brunswick Charter School
School Address	429 Joyce Kilmer Ave
City:	New Brunswick

ZIP Code: 08901  
Email Address: martha.goz@greaterbrunswick.org  
Phone: 7324481052  
Cell Phone (in case of last minute building closure or cancellation of training): 732-213-9045

### Training Information

This training requires you to bring either a tablet or a laptop. Will you be able to bring one of these devices? Yes

What grade levels are you affiliated with? K-5  
6-8

What is your title at the school? school social worker/ABS/CST case manager

**NJSBF WORKSHOP "NO SHOW" POLICY:** If you register for and do not show up at a workshop, we will notify you that you have been placed on our "No Show" list. Should this occur TWO times, you will be removed from our email list. We understand that things happen that might prevent you from attending a workshop for which you are registered. You may cancel your registration at any time up to the morning of the training by simply emailing [ezylbershlag@njsbf.org](mailto:ezylbershlag@njsbf.org) or by calling 732-937-7523 in order to prevent being placed on the "No Show" list.

By registering for this event, you consent to being photographed and/or video or audio recorded during the event. All photography and recorded materials are the sole property of the NJSBF, and the NJSBF reserves the right to use such materials, which may contain your image and likeness, as well as your name, in promotional materials without providing monetary compensation.

The New Jersey State Bar Foundation is a nonprofit philanthropic and educational organization. Funding is furnished by the IOLTA Fund of the Bar of New Jersey and limited to providing education to the public. The Foundation is dedicated to fulfilling its mission despite limited funding that is significantly impacted by market interest rates. Your cooperation in honoring your registration at our free workshops is essential.

### Contact

Elissa Zylbershlag  
New Jersey State Bar Foundation  
732-937-7523  
[ezylbershlag@njsbf.org](mailto:ezylbershlag@njsbf.org)

### Add to Calendar

This email was sent to [martha.goz@greaterbrunswick.org](mailto:martha.goz@greaterbrunswick.org) by [ezylbershlag@njsbf.org](mailto:ezylbershlag@njsbf.org) because you registered for Why We Bully: Unconscious Bias. Click [here](#) if you no longer wish to receive emails about this event.

New Jersey State Bar Foundation | New Jersey Law Center One Constitution Square | New Brunswick | New Jersey | 08901

GREATER BRUNSWICK CHARTER SCHOOL  
New Brunswick, NJ 08901

PROFESSIONAL DEVELOPMENT  
SEMINAR APPROVAL

Name: Peter Crickmore Today's Date: 11/5/17

Seminar Date: March 22-25 (half days) Registration Cost: \$260

Seminar Title: Organization of Kodaly Educators National Conference

PO should be made to: Organization of Kodaly Educators  
(name of organization)

Billing address: 10801 National Blvd, Suite 590, Los Angeles, CA 90064

Location of seminar/conference: Oklahoma City, Ok

- Please be as specific as possible in completing the information below:

Approximate Mileage: (round trip from school) \_\_\_\_\_

Other Travel Expenses:

- Transportation costs: (air, car rental, taxi service) N/A
- Meals (\$3 for breakfast, \$7 for lunch and \$10 for dinner) Total expense: \_\_\_\_\_
- Miscellaneous \_\_\_\_\_

Rationale: (this must be completed to be approved.)


This professional organization directly benefits the school's music program through workshops on music teaching process, repertoire, standard implementation, and much more.

Substitute Requirements: \_\_\_\_\_ Not Needed \_\_\_\_\_ Full Day

\_\_\_\_\_ Half-Day (From: 3/22 <sup>and</sup> 3/23)



Participant Signature



Director Signature

\_\_\_\_\_  
Business Administrator Signature

Attachments:

\_\_\_\_\_  
Completed Seminar Registration Form

\*Requisition not necessary

## GREATER BRUNSWICK CHARTER SCHOOL

## FIELD TRIP REQUEST FORM

1. Eva Barabas & Adriana 9/11/17 2  
 Name of teacher(s) making request Date of request Grades

tentative → 6/1/18 Kasey  
 Date of trip Contact person

2. Von Thun's Farm 732 329-8656  
505 Ridge Rd Monmouth Junction, NJ 08852  
 Destination (company, place, address, phone number)

3. Will substitute coverage be needed? Yes ☐ No ☒  
 If yes, for what period of time? \_\_\_\_\_

4. Will the nurse need to attend this trip? Yes ☒ No ☐  
 If yes, for what student(s)/medical need? \_\_\_\_\_

5. Time of departure from school: 9 am

6. Estimated time arrival at site: 9:30 am

7. Estimated time departure from site: 2 pm

8. Estimated time of return to school: 2:30 pm

9. Type of transportation requested: bus

10. Number of students: 44

11. Chaperones (1 per 10 students) 8

12. Fees & other costs per student/chaperone exclusive for transportation are: \$ 11/student

13. Educational objectives (please list at least two):

SWBAT make observations about the relationship between living things on a farm  
SWBAT gather evidence that proves plants need sunlight and water to grow

14. Preparation Activities Teach the different habitats found on Earth and the life found in each

15. Follow-up Activities class discussion of proof of plant needs

16. Curriculum standards: 2-LS4-1, 2-LS2-1, 2-LS2-2, and possibly the 3 standards linked with K-2-ETS1

17. DIRECTOR'S APPROVAL YES ☒ NO ☐ \_\_\_\_\_  
 Signature

Bus: \_\_\_\_\_  
 Cost: \_\_\_\_\_  
 Substitute: \_\_\_\_\_  
 Total: \_\_\_\_\_



## SALES INVOICE

40 LIVINGSTON AVENUE | NEW BRUNSWICK, NJ 08901 | PHONE: 732-247-7200, EXT. 545 | FAX: 732-247-4005

Contact: Angelique Sheehan  
School: Greater New Brunswick Charter School  
429 Joyce Kilmer Avenue  
New Brunswick, NJ, 08901

Business: 908-397-4787  
Evening:

Date: 9/8/2017  
Constituent ID #: 337275  
Order #: 1524165  
Initiator ID#: 337827  
Purchase Order #:  
FAX:

Quantity	Description	Type	Price	Disc.	Total
104	Guess How Much I Love You Monday, October 23, 2017 at 10am	School	\$8.00		\$832.00
5	Guess How Much I Love You Monday, October 23, 2017 at 10am	Comp.*	\$0.00		\$0.00
109	Total Seats				
<b>IMPORTANT!</b> <ul style="list-style-type: none"><li>Full payment or purchase order is due immediately upon receipt of this invoice.</li><li>The State Theatre will not process your order or guarantee your seats until we receive full payment or a purchase order. Your group will be seated for the performance according to the date we receive payment or purchase order—not according to the date you placed your order.</li><li>Full payment on purchase orders must be made at least one month prior to the performance, or seats will be subject to resale.</li></ul>		Subtotal:			\$832.00
		Order Processing Fee:			Waived
		Total:			\$832.00
		Total Paid:			\$0.00
		Balance Due:			\$832.00
Payment Type:					

\*School groups receive one complimentary seat for every 20 seats purchased. (For example, if you pay for 79 seats, you'll receive 3 additional seats at no charge. If you pay for 80 seats, you'll receive 4 additional seats at no charge.)

Checks should be made payable to State Theatre New Jersey and mailed to:

State Theatre New Jersey Education Department  
40 Livingston Avenue, New Brunswick, NJ 08901  
Phone: 732-247-7200, ext. 545 • FAX: 732-247-4005

**Thank You For Your Order!**